

MINUTES

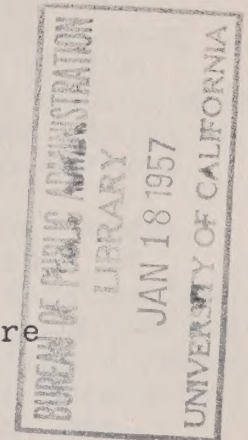
MEETING OF BOARD MEMBERS
BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, February 15, 1956
10:00 a.m.

Courthouse
Oakland, California

The members of the Board of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County	- - -	Francis Dunn, Jr. Weldon L. Richards
Contra Costa County	- - -	Ivan T. Goyak E. St. P. Bellinger
Marin County	- - -	Arthur Kanzee, Jr. William A. Gness
San Francisco County	- - -	William C. Blake Clarissa S. McMahon
San Mateo County	- - -	Martin A. Poss
Santa Clara County	- - -	Sam P. Della Maggiore A. Watson Conner



Absent Member:

San Mateo County - - - Andrew C. Byrd

The meeting was called to order at 10:05 a.m. by Chairman Poss who welcomed the members.

Mr. Della Maggiore moved that the minutes of the meeting of December 28, 1955 be approved as received. Seconded by Mr. Conner, the motion was carried.

Chairman Poss next requested committee reports.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, reported that his committee had revised the job descriptions for the position of Control Officer and Executive Secretary and were prepared to submit these to the Board for approval. Copies of these job descriptions had been given to each member.

After discussion including an inquiry by Mr. Conner asking the necessity for previous government experience, Mr. Della Maggiore moved that these job descriptions be approved. Motion was seconded by Mr. Conner and passed.

Mr. Della Maggiore then recommended that the District negotiate with the State Personnel Board to obtain their services in advertising these jobs and screening the applicants. After discussion, Mr. Dunn moved that the Personnel Selection Committee be authorized to obtain the assistance of the State Personnel Board in advertising these positions and screening applicants; State Personnel Board to recommend the top five applicants to the Board as a whole. Seconded by Mr. Conner and passed.

Chairman Poss, at this point, introduced Assemblyman W. Byron Rumford of Berkeley, Chairman of the Assembly Committee on Public Health. Mr. Rumford stated that he was gratified to see the progress that was made

by the District and expressed his appreciation to all concerned for the interest they have shown in the District.

Mr. Della Maggiore stated his committee believed that it would be helpful at this time if the District would retain the services of a temporary legal counsel.

After discussion, Mr. Goyak moved that in reference to legal counsel for the Board, Mr. Della Maggiore's committee negotiate with Mr. Matthew S. Walker, Deputy District Attorney for Contra Costa County, now performing these duties, or someone equally capable to obtain their services in this capacity. Mr. Richards seconded the motion and commented that the Board is in need of legal services and he wished to recommend Mr. Walker who has been most helpful. Motion was carried.

Mr. Della Maggiore then mentioned that as of the 17th of this month, Mr. Pat Moran's services are ended and his committee felt that no action should be taken at this time to replace him. Considerable discussion followed relative to the current need for providing continuity in the development of the District's organization by retaining a temporary Executive Secretary. It was also discussed whether it should be a part time or full time job and the amount of compensation, etc. After Chairman Poss commented that in his opinion the Board needed someone to assist it in this capacity, Mr. Goyak moved that the Personnel Committee be authorized to retain Mr. Moran or other experienced and qualified person as temporary Executive Secretary until a permanent Secretary is chosen. Motion seconded by Mr. Conner and carried. Mr. Blake moved that the Personnel Committee choose a temporary Executive Secretary to serve until after a permanent Air Pollution Control Officer is selected. This motion was seconded by Mr. Conner and carried.

Mr. Richards, Chairman of the Advisory Council Selection Committee, reported that his Committee had twelve recommendations for membership on that council:

Chester Bartalini
Dr. H. L. Blum
Dr. Seymour M. Farber
Murray C. Gautsch
Dale H. Hutchison
Leo Ihle

Lawrence Livingston, Jr.
Roderick L. McLellan
W. J. O'Connell
Bernard D. Tebbens
Dr. Elwyn Turner
Cecil Whitebone

Mr. Richards moved that the above twelve individuals be appointed to membership on the Advisory Council. Motion was seconded by Mr. Dunn and carried.

Mr. Richards asked San Francisco representatives what recommendations they had regarding office space in that city. Mr. Blake reported that as yet no suitable space has been located but he expects to find an office site in the near future.

Mr. Blake, Chairman of the Budget and Finance Committee, then reported that Mr. Walker, representing the District, had met with Mr. Ross, representing the City and County of San Francisco, relative to designating the treasurer of San Francisco as the District treasurer. He then

requested Mr. Matthew S. Walker to report on his negotiations with the representative of the City and County of San Francisco. Mr. Walker introduced Mr. Weller, attorney for the Controller, City of San Francisco, and Mr. Middlebrook, Assistant Controller. Mr. Walker then reported that he had negotiated with Mr. Ross, the Controller of the City and County of San Francisco, pursuant to directions at the last board meeting, for the Treasurer of San Francisco to be Treasurer for the District.

The Charter of the City and County of San Francisco provides that if the Treasurer is to act as Treasurer for any District, the City Controller must act as Auditor and that all claims drawn upon the Treasurer will be approved by the Controller. For this reason, it is necessary that the District designate the Controller of San Francisco as the Auditor for the District. This will comply with their Charter and make their accounting procedures consistent and uniform.

An agreement has been drawn up and approved by the officials of the City and County of San Francisco, designating their Treasurer as our Treasurer and their Controller as our Auditor. The agreement is ready for execution, and a resolution directing the Chairman and the Board Secretary to execute the agreement, on behalf of the District, is prepared.

Under Article 4, Section 31, of the Constitution and the Charter of the City and County of San Francisco, it will be necessary for the District to inform the constituent counties of their shares of this budget before the City and County of San Francisco can release a loan of \$26,000 to us for our budget uses. Since we must have assured tax revenue of such amount that the amount borrowed will not exceed 85% of our tax revenue, we must inform the counties of a demand of \$31,000. This will be divided among the counties, so that half will be divided proportionately to the assessed value of real property in the counties. This should be done according to the latest official information. The last official information known to us is the estimate of population by the State Controller for the Department of Finance, as of July 1, 1955, and the assessed valuations of the counties, as of September 30, 1955. It was recommended that these figures be used by the District Board as the latest official information, and that the shares of the counties be divided proportionately according to the statutory formula. A resolution (No. 2) has been prepared to accomplish this.

A third resolution has been prepared, authorizing the Chairman and Secretary of the Board to execute an indenture of agreement with the City and County of San Francisco, for the purpose of borrowing \$26,000.

It is necessary that some individual be designated by a resolution as the person authorized to execute demands upon the Controller for warrants. A fourth resolution will be prepared for this purpose when the Directors have designated the person who should authorize demands.

It was recommended by Mr. Walker that the District use the forms adopted by the Controller of the City and County of San Francisco for filing an approval of claims, as this will lead to consistent accounting procedures by the Controller and Treasurer. They are adaptable

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to our purposes.

Mr. Blake introduced resolution No. 1, "In the matter of Designating the Auditor and Treasurer For the Bay Area Air Pollution Control District", designating an auditor and treasurer for the Bay Area Air Pollution Control District and moved it be adopted. It was seconded by Mr. Richards, and unanimously adopted by roll call. Mr. Blake then introduced resolution No. 2 entitled "In the matter of Informing the Constituent Counties of the Bay Area Air Pollution Control District of Financial Contributions Pursuant to Health and Safety Code, Section 24370.1" and moved it be adopted. It was seconded by Mr. Dunn and unanimously carried by roll call. Mr. Dunn then moved that resolution No. 3 entitled "In the matter of Authorizing the Chairman and Secretary to Execute an Indenture of Agreement with the City and County of San Francisco to Borrow \$26,000" be adopted. It was seconded by Mr. Blake, unanimously carried by roll call. Mr. Richards moved that resolution No. 4 titled "In the matter of Authorizing the Board Secretary to Execute Demands upon the Auditor-Controller for Warrants" be adopted. It was seconded by Mr. Dunn and unanimously adopted by roll call.

Mr. Walker reported that while there was no hurry it would be advisable for the District to adopt an official seal. Mr. Blake suggested that the District conduct a contest among students in the schools in each county for the best design for this seal. Motion was seconded by Mr. Goyak and carried. Chairman Poss then appointed the following committee to obtain an appropriate seal for the District: Messrs. Conner, Chairman; Bellinger, Gness, Kanzee and Poss.

Mr. Goyak, Board Secretary, reported on the activities of his office. (Copy attached).

Mr. Della Maggiore invited the Board to hold its next meeting at the County Health Department in San Jose April 4th at 10:00 a.m. as the guest of the Santa Clara County Board of Supervisors and Dr. Turner, County Health Officer.

Mr. Kanzee recommended that the Board obtain all necessary insurance coverage for its temporary needs and look into insurance coverage for future needs. This is to protect both employees and Board members. He moved that Mr. Blake's Budget and Finance Committee, inquire into this matter. Motion was seconded by Mr. Goyak and carried.

Mr. Richards then requested the Board to consider its policy relative to Board members making talks on air pollution before various groups. It was the opinion of the Board that Board members making such public appearances would speak as individuals, not as representatives of the Board. Mr. Moran advised the Board that brochures and prepared talks are available in the Secretary's office. In addition, arrangements could be made with Stanford Research Institute to borrow their film entitled "A Report on Smog".

Being no further business, the meeting was adjourned at 12:20 p.m.

226a.m.
MINUTES

MEETING OF BOARD MEMBERS
BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, April 4, 1956
10:00 a.m. *sup 2*

Health Department
Santa Clara County, San Jose

The members of the Board of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County	- - - -	Francis Dunn, Jr. Weldon L. Richards
Contra Costa County	- - - -	Ivan T. Goyak E. St. P. Bellinger
Marin County	- - - -	Arthur Kanzee, Jr. William A. Gness
San Francisco County	- - - -	William C. Blake Clarissa S. McMahon
San Mateo County	- - - -	Martin A. Poss Andrew C. Byrd
Santa Clara County	- - - -	Sam P. Della Maggiore A. Watson Conner

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The meeting was called to order at 10:20 a.m. by Chairman Poss. He expressed his appreciation to the Board of Supervisors and the Health Department of Santa Clara County for inviting the Air Pollution Control District Board to meet in San Jose.

Mr. Della Maggiore moved that the minutes of the meeting of February 15, 1956 be approved as received. Seconded by Mr. Conner. Motion was carried.

Chairman Poss requested committee reports.

Mr. Weldon L. Richards, Chairman of the Advisory Council Selection Committee, reported that his committee met in Berkeley on March 23, 1956, all members being present.

Our committee meeting opened with a discussion on the progress being made in the organization of this District and it was the opinion of the members of the Advisory Selection Committee that the District was making satisfactory progress, in fact, better progress than many had expected. To emphasize the progress which has been made, this Committee recommends that Chairman Poss present a brief review of the accomplishments of the District at this meeting, if time permits or at a future meeting.

The Committee has five recommendations for appointment to the Advisory Council today. To review briefly, the Board appointed twelve members of this Advisory Council at the last Board meeting. Subsequently, one of the initial members has resigned. With the appointment of the five men recommended today, the Advisory Council will have a total of sixteen members, leaving four more to be appointed at a future meeting. With these appointments today, we will have all but two required categories filled. The two unfilled categories are Architects and General Contractors and we are awaiting further recommendations from these groups. The committee recommended for appointment today:

Mr. Gene S. Bodine, Pittsburg; Mr. Jack Bruhl, Rodeo; Mr. Ivan Johnson, Berkeley; Mr. R. D. Kelly, San Francisco; and Mr. Ralph W. Shafor, San Jose. It was moved by Mr. Richards that the above five individuals be appointed for membership on the Advisory Council. Motion was seconded by Mr. Della Maggiore and carried.

Mr. Richards then stated his committee recommends that the District rent a small office on a month to month basis in the Ferry Building in San Francisco. Such an office, with about 450 square feet of floor space, renting for \$150 a month, would be available about April 15th. The committee believes that this would prove a satisfactory solution for the present for the District's requirement in office space. Moved by Mr. Richards that the District rent this office in the Ferry Building. Seconded by Mr. Conner and carried.

It was moved by Mr. Conner that the District express their appreciation by letter to the Board of Supervisors of Contra Costa County and Supervisor Goyak for having provided office space to the District during the present period. Motion was seconded by Mr. Richards and carried.

Mr. William Blake, Chairman of the Budget and Finance Committee reported that his committee met March 28, 1956 in San Francisco with members present being Mr. Byrd, Mr. Goyak, Mr. Gness and himself.

The Budget and Finance Committee recommends that the Board approve the budget for the period ending June 30, 1956 as modified to conform with the standard format used by the Treasurer of the City and County of San Francisco. (See copy attached). Mr. Blake then introduced a resolution (Resolution No. 5) to adopt this modified budget for the period ending June 30, 1956. Seconded by Mr. Byrd, carried by roll call unanimously.

Mr. Blake submitted a budget recommended by his committee to cover the period ending June 30, 1957. This budget totaled \$155,850.00. (See copy attached). After considerable discussion, Mr. Blake introduced a resolution (Resolution No. 6) to adopt this budget for the period ending June 30, 1957. Seconded by Mr. Dunn. Carried by roll call unanimously.

Mr. Blake moved that the District Board write a letter of appreciation to the City of San Francisco for the cooperation and assistance received from the Controller of the City of San Francisco and his staff. Seconded by Mr. Conner and carried.

Mr. Blake introduced a resolution (Resolution No. 7) authorizing the Chairman and Secretary of the Board to execute an indenture of agreement with the City and County of San Francisco for the purpose of borrowing sufficient money to operate the District during the 1956-57 fiscal year until such time as revenue is received from the counties. Seconded by Mr. Conner, carried unanimously by roll call.

Mrs. McMahon stated that wherever possible the resolutions should be identical with the resolutions passed at the previous meeting.

Mr. Blake then reported that two counties, Marin and San Mateo had already paid their share of 1955-56 budget. He also stated that since

funds have been borrowed from San Francisco, payment by the counties at this time is discretionary with the counties. They can, if they wish, wait and include this sum with their share for 1956-57 fiscal year.

Mr. Blake reported that his committee recommended a rate of \$.10 per mile plus parking fees and bridge tolls to be paid as a standard rate for reimbursing individuals using privately owned vehicles for official District business. The committee also recommends that Directors and members of the Advisory Council be reimbursed for transportation for attendance at Board meetings, official committee meetings and authorized public hearings. Employees will be reimbursed for travel within the District area, necessary in connection with their official duty; outside the District area, when authorized by Chairman of the Board. Mr. Dunn introduced a resolution (Resolution No. 8) that the Board adopt these recommendations regarding reimbursement for travel. ✓ Seconded by Mr. Byrd and carried.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, reported that his committee has met prior to the Board meeting, all members being present. He discussed his negotiations with the State Personnel Board regarding the use of their services in advertising for an air pollution control officer and executive secretary, and screening applicants. The State Personnel Board recommended that the title of the top position on the District staff, which in the law is "Air Pollution Control Officer" be changed to something more descriptive, such as "Director of Air Pollution Control", etc. Mr. Conner pointed out that since the members of the Board were titled Directors by the law, it would not be appropriate to call the Control Officer also the Director. After considerable discussion, it was moved by Mr. Dunn that the top staff position be titled "Administrative Control Officer". This was seconded by Mr. Bellinger and carried. Mr. Della Maggiore then read a letter received from the State Personnel Board describing the procedure which this agency recommended be used in obtaining a control officer for the District. Essentially, the procedure would be based upon a competitive written and oral examination held throughout the country. Much discussion followed relative to the merits of this method of selecting personnel.

Mr. Gness reported that Marin County has found the use of a citizen's committee to screen applicants very successful in locating a county administrator. Mr. Goyak suggested that members of the Advisory Council be used to screen applicants.

Mrs. McMahon stated that Mr. Goyak's idea had much merit but she didn't believe that the members of the Advisory Council would be willing to give that much time to the District affairs.

Mr. Conner recommended that the written portion of the examination count only twenty-five percent and that the oral examination count seventy-five percent and be given by a small committee of qualified members of the Advisory Council.

Mr. E. Stecker, a member of the audience, asked permission to speak, and after it was granted by the Chairman, stated that he lived in Los Altos and operated plants in both Santa Clara and San Mateo County where he manufactured weather measuring, air sampling and other types

of equipment. Because of the nature of his business he was acquainted with most of the air pollution control agencies and research organizations in operation in the country. In his opinion using a competitive examination to secure a control officer was not the best approach. He suggested that the District use a direct approach by deciding on the type of an individual required, contact five or six men whose records indicated they could fill the bill and hire the man with the best potential for doing the job.

Mr. Dunn stated that regardless of the disadvantages of the competitive examination, that was the accepted method used in recruiting government employees. He suggested that the application be used as the written part of the examination. Mr. Richards commented that he favored using the application as the written examination for a preliminary screening, this to be followed by an oral interview given by qualified members of the Advisory Council.

Mr. Byrd stated that the committee had made its recommendation. He believed that it was sound recommendation and should be accepted by the Board.

Mr. Richards moved that Mr. Della Maggiore be authorized to negotiate with the State Personnel Board and Chairman Poss be authorized to enter into an agreement with the State Personnel Board for the District to obtain their services in securing a control officer. The agreement should specify that the State Personnel Board screen applicants on the basis of an unassembled written examination counting twenty-five percent, with the application constituting this written examination. This to be followed by an oral examination counting seventy-five percent. Based upon the results of this screening the State Personnel Board should recommend fifteen individuals to the District Board for the control officer position. Seconded by Mrs. McMahon and carried. (Resolution No. 9)

Mr. Dunn moved that the names of all individuals submitting applications to the District be kept confidential. Seconded by Mr. Goyak and carried.

Mr. Goyak moved that consideration of further details involved in securing a control officer be deferred until next meeting. Seconded by Mr. Gness and carried.

Mr. Della Maggiore stated that his committee recommend that until the Control Officer is appointed, Mr. Matthew S. Walker be retained as legal counsel for the District at a retainer of \$100 per month plus a per diem for attendance at Board, committee and other authorized meetings retroactive to November, 1955, and that Mr. Patrick J. Moran be appointed the interim executive secretary on a part time basis at \$500 per month plus expenses retroactive to February 16, 1956.

Mr. Della Maggiore moved that the Board retain Mr. Walker and Mr. Moran on the basis stated above.

Mr. Richards requested that the motion be amended to read that these men serve until a successor is appointed.

The motion as amended was seconded by Mrs. McMahon and carried. (Resolution No. 10)

Mr. Della Maggiore moved that Mr. Moran be authorized to hire a secretary for the office utilizing the assistance of the Board members from San Francisco in selecting this clerical personnel. Seconded by Mr. Goyak and carried. (Resolution No. 10)

Mr. A. Watson Conner, Chairman of the Seal Selection Committee reported that his committee had met in Richmond, March 23, 1956, all members being present. His committee recommended that the project of school contests for obtaining a design for a District seal be indefinitely postponed or abandoned, since it would be practically impossible to hold such a contest in the public schools of the counties which comprise the District before the end of the present school year.

His committee had prepared a design for a seal and recommended that this design be adopted until a more acceptable design is submitted.

Mr. Richards introduced a resolution (Resolution No. 11) that the Board adopt the design recommended by the Committee as the official seal of the District. Seconded by Mr. Gness and unanimously carried by roll call.

Mr. Goyak, Board Secretary, reported on the activities of his office (Copy attached) and read a letter which the Board had sent to the Public Utilities Commission, State of California, relative to a hearing conducted in Victorville which concerned the Pacific Gas & Electric Company.

Chairman Poss noted that the Pacific Gas & Electric Company has requested an opportunity to discuss this matter with the Board at today's meeting and asked the representatives of the company to introduce themselves. Mr. L. Harold Anderson, Pacific Gas & Electric Company, introduced himself, Mr. James Moulton and Mr. John C. Morrissey. Mr. Morrissey asked clarification of the Board's letter to the Public Utilities Commission and introduced Mr. Moulton, who is in charge of natural gas supplies for Pacific Gas & Electric Company. Mr. Moulton stated that Pacific Gas & Electric Company was seeking to obtain more natural gas from Texas. There was no intent to reduce the amount of natural gas available to customers in the Bay Area. Mr. Conner asked if service to the cement plant on the desert would reduce the amount of interruptible gas available to the Bay Area. Mr. Moulton assured the Board it would not.

Mr. Dunn inquired that if a shortage should occur, who would be shut off first, customers in Alameda County or the cement plant in Victorville. Mr. Moulton replied that all interruptible customers would be shut off once on a rotating basis first, then the lowest rate customers would be shut off first. The Victorville plant is on the lowest rate.

Mr. Blake read a report by Mr. Holm, city attorney for the City and County of San Francisco, to the effect that services to this plant would not create a shortage of natural gas supply in San Francisco. Mr. Blake moved that the Chairman send a letter to the Public Utilities Commission, State of California, stating that the Board had no objection to the granting of application No. 37635. Seconded by Mr. Conner and carried.

Mr. Dunn requested that a copy of this letter be sent to each director of the Bay Area Air Pollution Control District.

Mr. Della Maggiore then introduced Dr. Turner, Director of Public Health and Air Pollution Control Officer of Santa Clara County. Dr. Turner reported on the activities of the Air Pollution Control District in Santa Clara County. Dr. Turner noted that Santa Clara County was paying for two Air Pollution Control Districts. They were operating their own County District as well as contributing their share of funds to the Bay Area District. He recommended to the Board that the Bay Area District enter into a contract with Santa Clara County so that the Bay Area District could avail themselves of the services of the experienced personnel now engaged in air pollution control activities in Santa Clara County. Such a contract, which would cover only salaries and expenses of this personnel would cost about \$17,000.00 per year. Mr. Della Maggiore moved that this proposal be submitted to the Budget and Finance committee for study and report. Seconded by Mr. Goyak and carried.

Mr. Byrd moved that the first Wednesday of the month be adopted as the official meeting date of the Air Pollution Control Board. Seconded by Mr. Conner and carried.

At the invitation of Mr. Gness it was agreed to hold the next meeting in Marin County on May 2, 1956.

Mr. Blake moved that the Executive Secretary be authorized to open the office to be rented in the Ferry Building as soon as possible and to procure necessary furniture, supplies, etc., to operate that office. Seconded by Mr. Conner and carried.

Moved by Mr. Della Maggiore that the meeting adjourn, there being no further business. Seconded by Mr. Kanzee. Carried. The meeting adjourned at 12:55 p.m.

Respectfully submitted

Ivan T. Goyak
Secretary of the Board

MINUTES

MEETING OF BOARD MEMBERS BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, May 2, 1956
10:00 A.M.

Marin County Health Dept.
4th St. and Grand, San Rafael

The members of the Board of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County.....	Francis Dunn, Jr. Weldon L. Richards
Contra Costa County.....	Ivan T. Goyak E. St. P. Bellinger
Marin County.....	Arthur Kanzee, Jr. William A. Gness
San Francisco County.....	William C. Blake Clarissa S. McMahon
San Mateo County.....	Martin A. Poss
Santa Clara County.....	Sam P. Della Maggiore

Absent Members:

San Mateo County.....	Andrew C. Byrd
Santa Clara County.....	A. Watson Conner

The meeting was called to order at 10:10 A.M. by Chairman Poss, who welcomed the members and expressed his appreciation to the Marin County Board of Supervisors and the Health Department for inviting the Bay Area Air Pollution Control District to meet in San Rafael.

Chairman Poss stated there were several men present in the audience who had been appointed to the Advisory Council, and asked them to stand and introduce themselves. Those present were: Mr. Leo Ihle, San Rafael; Mr. E. S. Bodine, Pittsburg; Mr. R. D. Kelly, San Francisco; and Dr. Elwyn Turner, Santa Clara County. Mr. Poss then welcome the new members of the Advisory Council to the meeting and to the Council. Chairman Poss then introduced Mrs. Margaret Klauser the new Chief Clerk of the District's office.

Mr. Della Maggiore moved that the minutes of the meeting of April 4, 1956, be approved as received. Seconded by Mr. Kanzee. Motion was carried.

Chairman Poss next requested Committee Reports.

Mr. Weldon L. Richards, Chairman of the Advisory Council Selection Committee, reported the Committee had four recommendations for members of the Advisory Council: - Mr. William B. McCormick, Architect; Mr. William J. Nicholson, General Contractor; Mr. E. Robert Stallings, County Manager; and Mr. Richard H. Zeller,

California Trucking Association. These, if approved, would complete the Council membership. Mr. Richards stated that the Committee had received other excellent recommendations for this Advisory Council and the Committee would hold these names in abeyance for future reference. Mr. Richards also thanked the other members of the Committee who had given so much of their time to this important job. Mr. Richards moved that the four names recommended above be approved. Seconded by Mr. Della Maggiore. Motion carried.

A discussion ensued regarding the temporary office opened in the World Trade Center, Ferry Building. Mr. Richards stated this office was satisfactory for present needs of the District, but that as soon as a Control Officer was retained larger office space would be required by the District. The present location in the Ferry Building seemed a most convenient location and it was suggested that consideration be given to the same location for future use particularly since it was expandable. Mr. Richards invited all the members to visit the new office.

Chairman Poss complimented Mr. Richards and his Committee on behalf of the Board for their recommendations to the Advisory Council. He also stated that he had the opportunity to visit the new office in the World Trade Center and found it adequate, well located and very convenient for the District's needs. Chairman Poss also stated he thought the Advisory Council Selection Committee should not be dismissed but should remain in-tact for a period of time, and the names submitted but not appointed to the Council should be kept on file for future reference.

Mr. William Blake, Chairman of the Budget and Finance Committee, stated his Committee had not met during the last month, but that they would meet this month. Chairman Poss stated the Counties were in the process of preparing their budgets, and in his particular County he was asked as to when they could obtain the District assesment for San Mateo County. Mr. Gness said that he had the same request for figures for his County.

Mr. Blake stated Mr. Walker would present these figures later during the meeting.

Mr. Blake stated he had a request from Santa Clara County that we take over the cost of their Air Pollution District. Dr. Turner had called him and asked him to discuss it. Mr. Blake stated a policy should be established when the Control Officer is hired, but he did not believe this matter properly concerned the Budget and Finance Committee. Chairman Poss said that Mr. Blake was correct in assuming that this was not the responsibility of the Budget Committee.

Chairman Poss stated that Mr. Moran, by Resolution at the San Jose meeting, had been given the authority to purchase furniture, supplies, etc. necessary for the establishment of the District's office.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, introduced Mr. Kenneth Byers, of the State Personnel Board. Mr. Byers then reported on the status of their procedure regarding the filing of applications for Control Officer. A draft of the Announcement for the position was given to each Board member. Mr. Byers explained there would be a map inserted in the space provided showing the Counties involved, and he then asked if the Form, the title, and the description of the duties were in accordance with the Board's wishes. He said they had set a closing date of July 6th, 1956, and there ensued a discussion as to this date.

Mr. Richards asked if the closing date for filing was made as of July 6th, what date the District would have a list of recommendations for the selection of a Control Officer. Mr. Byers replied that it would be about August 10th. Chairman Poss inquired as to whether this time could not be shortened, and Mr. Byers replied that he could limit the time of closing to June 15th. Chairman Poss called for a discussion on this, and it was decided it would be wiser to take the additional time to secure a man of the required caliber. Mr. Goyak stated that since there would be a difference of only two weeks between July 15th and August 1st, and there was a possibility of eliminating some good applicants it would be to the interest of the District to take the additional time. Mr. Della Maggiore recommended that the Board should go along with Mr. Byers suggestion, and Chairman Poss said there was no objection to the date fixed by Mr. Byers.

Mr. Byers then stated he would prepare an application form which will be sent to all the names already forwarded to him by the Board, and in the future all applications sent to the District should be rerouted to him. He stated he anticipated receiving at least 100 to 150 applications, and this would present quite a job of screening as they would then screen them down to approximately 15 names.

Mr. Byers said he would like to suggest that applicants be asked to write a short statement on a specified administrative problem as this would supply additional information to the evaluating committee. A discussion followed regarding the advisability of including this in the application. Chairman Poss stated that Mr. Byers would like to have the Board's consent to a method of screening whereby they would ask the applicant to file with the statement of his background and qualifications a 500 word statement in which he would outline what steps he would take to get the work of the District under way, or a statement of why he was qualified for this position. Mr. Byers stated that such a statement would give a better evaluation of the applicant's ability to think through a given problem.

Mr. Richards inquired about the work involved in interviewing applicants and the number that could be screened in one day. Mr. Byers said it would not be fair to allow less than one-half hour for each applicant, and that fourteen would be the maximum number of applicants that could be handled in one day. Mr. Goyak stated that at the last meeting they had talked in terms of having an

oral examination and the emphasis was on a 75% credit for the interview and 25% for the written application, as the Board was interested in the interview more than the presentation of information on the application.

Mr. Dunn suggested they read Mr. Richard's Resolution No. 9 - which stated that the State Personnel Board screen the applications and then conduct an oral examination, and out of the total number recommend 15 applicants to the Board. It was left for future consideration as to whether the Board would interview the total fifteen. The Committee did recommend a written test, and they felt that the written test would be accepted as the application.

Mr. Della Maggiore asked if the Board thought Mr. Byers should interview the 100 applicants that might apply for the job. Mr. Dunn stated he felt either Mr. Byers or someone chosen for the job should do it. Mrs. McMahon said that the written application should screen out quite a few and there certainly would not be 100 applicants then to interview. A discussion followed regarding the written applications and the possibility of screening out all but about 30-35 applicants, and then submitting the final 15 names to the Board. Mr. Della Maggiore inquired as to the Board's plan to interview the final 15 applicants. Chairman Poss said he thought the intention was that the Committee would then screen down to a lesser number, - say 5 or 6. Mr. Della Maggiore replied that it would be in July and he would have plenty of time to do it then as it was his vacation time.

Mrs. McMahon said she would like to have it left open at this point in the event the Board changed its view, - that she would like to leave it flexible, that is, not leaving it definitely to the Personnel Committee to decide. Here followed a general discussion regarding the Board screening the final 15 applicants.

It was agreed that all names should be held in confidence and the successful applicant would be the only name released to the public, it being the consensus that many of the individuals applying for the position would not like their present employers to be advised of their applications being on file. Mr. Dunn made a motion that no names be disclosed except the final choice. Seconded by Mr. Della Maggiore. Carried.

Mr. Byers stated it would be most helpful if he could include this in the Bulletin. There being no objection from any of the members Mr. Byers was authorized to make such a statement in the Bulletin.

Chairman Poss then asked Mr. Byers how much it was going to cost the District. Mr. Byers replied it was going to be pretty expensive, and he said a rough estimate at this time would be approximately \$1500. to \$2000. Mr. Della Maggiore asked Mr. Byers if he had the contract with him, and Mr. Byers replied that with the suggestions and changes recommended at the meeting incorporated in the contract, it would be available shortly. Mr. Della Maggiore

said he thought it would be out of order for the Chairman or the members to sign a contract at this time without the changes being entered into it and with the amount of the contract fixed at a later date. Mr. Byers suggested that the maximum amount could be included in the contract, with the understanding that the amount could be changed later as the State Agency does not charge a flat rate. He also stated a certified copy of the action taken by the Board regarding the contract was required with three certified copies to go with the agreement. A motion was made by Mr. Dunn covering this. Seconded by Mr. Gness. Carried.

Dr. Turner stated that the last sentence of the first paragraph of the Bulletin should be rephrased to read "by a tax apportioned among the Counties of the District". Mr. Byers was authorized to make this correction. Mr. Della Maggiore thanked Mr. Byers for being present at the meeting, and wished him good luck in his mission.

Chairman Poss then introduced Mr. Ivan Johnson a new member of the Advisory Council.

Mr. Kanzee, member of the Seal Committee, submitted the District's Seal the design for which had been approved at the last meeting. Chairman Poss called for comments. It was the consensus of the Board that Mr. Conner and his Committee had done a splendid job. Chairman Poss then stated he did not think the Committee should be dismissed at this time. Mr. Kanzee inquired if it would be in order for the Board to adopt the Seal officially as it was approved at the last Committee meeting. Mr. Kanzee made a motion to adopt the Seal. Seconded by Mr. Gness. Carried.

Chairman Poss called on Mr. Matthew S. Walker, Attorney for the Board, for a report. Mr. Walker brought to the Board's attention the Resolution re the financial requirements of the Counties in the District and presented the Resolution with a tabulation sheet attached indicating the appropriations required from each County for the ensuing fiscal year. A general discussion followed regarding this matter, and it was brought to the attention of the Board that three Counties had already sent in their money for 1955-56. Chairman Poss asked if this had been concurred in by Mr. Ross, the Controller. Mr. Walker stated he had discussed the matter with Mr. Ross and Mr. Middlebrook, but that they had not seen the final Resolution. Chairman Poss noted that each County would like to be sure of its correct appropriation but he was willing to accept it as far as his County was concerned. Mr. Walker said that the Counties would have to be informed prior to June 15th. Mrs. McMahon suggested that the matters be checked with Mr. Ross. Mr. Walker said he would have more copies prepared and then send one to each County. Chairman Poss stated if there was no objection this matter would be held over so that each County could be supplied with a copy.

Mr. Goyak called to the attention of the Board a letter from Mr. Harry C. Ballman, Air Pollution Control Association, Pittsburgh, Pennsylvania, inviting the District to send personnel to the an-

nual meeting of the Association May 20-24th. Mr. Richards stated that the Board might want to send some one and suggested that Chairman Poss perhaps should attend and also some one from a technical standpoint so that they might bring back valuable knowledge and information for the District. Mr. Goyak agreed with Mr. Richards and called to the attention of the Board his trip to Los Angeles, which had proven very valuable. He suggested that inasmuch as the District was in a formative stage we should send at least two men to Pittsburgh in order to assimilate timely and pertinent information as this meeting was being attended by qualified personnel from all over the country, including several foreign countries. He suggested that the Chairman be authorized to appoint two people to attend. A general discussion then followed. Mr. Della Maggiore stated he thought it would be a little premature for the District to send anyone at this time and that we should wait until next year. Mrs. McMahon agreed with Mr. Della Maggiore, and said that she thought the only person to attend should be Mr. Moran but that he being a part time employee the District might be criticized for making such a commitment at this time, but that it was something that should be considered for next year. Mr. Dunn also suggested that this might be a little premature and would be a matter for consideration next year. Mrs. McMahon said that perhaps some one from the Board might be East on a business trip and if so, this could be included in their itinerary. It was the consensus of the Board that it did not seem advisable to spend money at this time to send any personnel to this meeting. Mr. Dunn moved that the District should not send anyone to attend the meeting but that the Chairman be authorized to permit any member of the Board or the Advisory Council at their own expense to represent this Board. Seconded by Mr. Della Maggiore. Carried.

Chairman Poss stated that Mr. Moran would reply to Mr. Ballman advising him that we are not in a position to send any personnel to the annual meeting this year but that it would be taken under consideration for next year.

Mr. Goyak then read a letter advising the Board that the City and County of San Francisco had deposited with the Treasurer the amount of \$8635.05, - their assessment for the year 1955-56. Mr. Della Maggiore asked if they received a check from Santa Clara County. Mr. Moran said that the Treasurer had not advised the District that a check had been received from Santa Clara.

Chairman Poss called for a discussion on an Administrative Code for the District, and said he had already spoken to Mr. Walker who had prepared a partial list. Mr. Walker stated this Administrative Code would include a schedule of meetings; agenda; order of business; conducting of business re adopting Roberts' Rules of Order, Revised; rules of procedure; rules of decorum by Directors; reports of committees; and other matters of this nature. Mrs. McMahon suggested that the Chairman appoint a Committee to take care of this matter - an Executive Committee. The Chairman was asked if this would be a permanent Committee, and he stated it would be. Chairman Poss said he was ready to name a

committee if the Board was willing and ready for it. A motion was made by Mrs. McMahon that an Executive Committee be appointed and that this committee consider an Administrative Code for the District. Seconded by Mr. Della Maggiore. Carried.

Chairman Poss then appointed the following to the Executive Committee: Mr. Dunn, Chairman; members - Mr. Kanzee, Mr. Goyak, Mrs. McMahon; and Mr. Bellinger.

Chairman Poss invited the Board to hold its next meeting in San Mateo on June 6, 1956.

Mr. Walker reported that he was undertaking to get insurance which he had discussed with Mr. Moran, and would like to have Mr. Moran authorized to take out this insurance. Mr. Kanzee moved that Mr. Moran be authorized to take out liability and proper damage insurance to the extent of whatever the broker recommended - that liability should not be less than \$100,000. for any one accident; \$300,000. for multiple insurance; and if larger coverage is not costly that larger amounts be authorized. Seconded by Mr. Richards. Carried.

It was suggested that Mr. Conner and Mr. Kanzee give Mr. Moran assistance on this subject.

Mr. Blake reported that Mrs. McMahon had been reappointed to represent the Board of Supervisors of San Francisco for the next year. Mrs. McMahon reported that Mr. Blake had been reappointed by Mayor Christopher as his representative for the next year. Chairman Poss reported that he had been reappointed by his Board; and Mr. Gness reported that Marin County had reappointed him for the next year.

There being no further business Mr. Della Maggiore moved that the meeting adjourn. Seconded by Mr. Richards. Carried.

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board

CORRECTED COPY

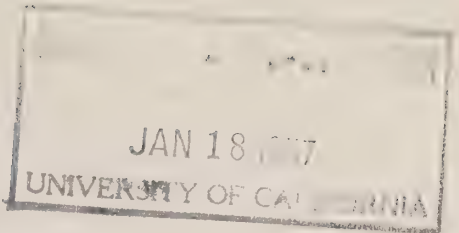
MINUTES

MEETING OF BOARD OF DIRECTORS

BAY AREA AIR POLLUTION CONTROL DISTRICT

Thursday, June 7, 1956
10:00 A.M.

San Mateo County Health &
Welfare Center
225-37th Ave., San Mateo



The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County.....	Francis Dunn, Jr. Weldon L. Richards
Contra Costa County.....	Ivan T. Goyak E.St.P. Bellinger
<u>Marin County.....</u>	<u>William A. Gness</u> <u>Arthur Kanzee, Jr.</u>
San Francisco County.....	William C. Blake Clarissa S. McMahon
<u>San Mateo County.....</u>	<u>Martin A. Poss</u> <u>Andrew C. Byrd</u>
<u>Santa Clara County.....</u>	<u>A. Watson Conner</u>

Absent Members:

Santa Clara County.....Sam P.Della Maggiore

The meeting was called to order at 10:15 A.M., by Chairman Poss, who welcomed the members of the Board and the Advisory Council and expressed his appreciation for their attendance at the meeting.

Mr. Dunn moved that the Minutes of the last meeting be approved as received, seconded by Mr. Conner. The motion was carried.

Chairman Poss next requested Committee reports.

Mr. Dunn, Chairman of the Executive Committee, reported that the Committee had not met since it was appointed at the last meeting. Discussions had been had by him with Mr. Walker, Legal Counsel for the Board, and Mr. Moran, Executive Secretary, and it was felt there was nothing of significance or importance which required a meeting during May.

Mr. Conner moved that the Executive Committee be instructed to study the matter of the proposal by Dr. Turner that the Santa Clara County Air Pollution Control District be utilized by our District and report their findings back to the Board. Mr. Goyak seconded the motion. Chairman Poss asked for comments

and questions.

Mrs. McMahon stated it was her belief that the matter had been given to a prior committee. Mr. Blake said this was so; it was given to the Budget & Finance Committee but at the last meeting of the Board a discussion ensued regarding this being a policy matter and whether it should not come under the Executive Committee.

Chairman Poss stated at the time it was discussed it was merely on the basis of reimbursing Santa Clara County for what had been spent on our behalf. This was an entirely different matter and could be voted upon as new business. The motion moved by Mr. Conner, seconded by Mr. Goyak was carried.

Mr. Richards, Chairman of the Advisory Council Selection Committee, reported no additional work had been done since the last meeting, at which time the Committee had recommended to the Board four members of the Advisory Council who were approved, completing the twenty member Advisory Council. Second, was the selection of headquarters in the Ferry Building which was accepted by the Board as adequate for the District's needs at present.

Chairman Poss called for a report from the Budget & Finance Committee. Mr. Blake stated he had two items for the meeting. One of them referred to the loan to be made with San Francisco, which has never actually been consummated. If we consummate this first loan it would not be necessary to take out a larger loan to carry the District through the first part of the next fiscal year. The Controller, Mr. Ross, informed us if we can get by on the initial request the District will save money on the interest. Mr. Blake then presented Resolution No. 13, and asked that the Resolution be adopted today. The Secretary read the Resolution. Mr. Blake moved that the Resolution be adopted. Seconded by Mr. Byrd. Mr. Conner asked when the loan would be consummated and Mr. Blake replied as soon as the Resolution was passed by the Board today and presented to the Controller. Mr. Conner inquired if we needed funds now. Mr. Walker explained we did not actually need the funds for the end of the fiscal year but if the loan is not made now the money will go back to the General Fund. In requesting the money now we would have to make an additional request in the last half of 1956. On roll call the Resolution (No. 13) passed unanimously.

Mr. Blake then introduced Resolution No. 14 advising that during this fiscal year the budget provided funds for the salary of an Air Pollution Control Officer. At present we have no Control Officer but we have contracted with the California State Personnel Board to secure a Control Officer for the District. No amount was budgeted for this expense. Mr. Blake suggested that part of the money budgeted for the Control Officer's salary be used to cover the expense to the State for recruitment for this position, and proposed that the funds so budgeted for the Control Officer's salary be transferred to the funds for contractual services. Mr. Blake requested that this Resolution (No. 14) be passed today. The Secretary read the Resolution. Mr. Conner moved that the Resolution be adopted. Seconded by Mr.

Richards. The Resolution was unanimously carried on roll call.

Mr. Blake called to the attention of the Board that at the last meeting there was presented a Resolution indicating the various amounts to be apportioned to each of the Counties. Each member has a copy of the Resolution (No.12), which indicates the amount each County has been assessed. It is the correct amount and has been checked and confirmed by the Controller of the City and County of San Francisco. The Boards of Supervisors of each County have been notified as to their share of the financial requirements through their respective representative on the District Board. Mr. Blake then requested that Resolution No. 12 be adopted. Secretary Goyak read the Resolution. Chairman Poss asked for comments and called attention to the difference in the figure of \$187,350. instead of \$155,850., explaining this represented the 1955-56 budget of \$31,500. plus the 1956-57 Budget of \$155,850., which totalled \$187,350. Mr. Dunn moved the Resolution be adopted as read. Seconded by Mr. Byrd. A discussion ensued as to how the percentages were broken down and the Secretary was asked to read Page 3 of the assessment schedule. Mr. Blake asked that each member of the Advisory Council be given a copy of this schedule, and Mr. Moran said he would have copies made available and forwarded to them. The Resolution was unanimously carried by roll call.

Chairman Poss called for a report from the Seal Committee. Mr. Conner reported that the seal had been adopted and the District's stationery was now being considered. He presented an illustration of the composite which the Committee recommended be submitted to the Board. A general discussion ensued as to the content of the letterhead - whether, in addition to the name, address, etc. of the District, it should also include the Seal, names of the Counties, and the names of the Directors. Mr. Conner recommended for adoption a form of letterhead with a list of Board members in the upper lefthand corner and the Counties shown only in the Seal, - lettering to be of Roman type. Mr. Dunn moved that this form of letterhead be adopted. Seconded by Mr. Bellinger. The motion passed unanimously.

Chairman Poss called for a report from the Personnel Committee. Supervisor Della Maggiore being absent the Chairman called upon Mr. Moran for a report. Mr. Moran stated that the State Personnel Board was now mailing applications on the position of Control Officer to all interested parties. Each member of the Board was given a complete packet of the data that had been mailed to each applicant. Mr. Moran stated that so far 42 requests for applications had been channeled to the State Personnel Board from the District Office, but that we had no knowledge as to how many the State Personnel Services had received to date.

Chairman Poss inquired if the Secretary had received any communications. Secretary Goyak reported he had received a letter from the Alameda-Contra Costa Medical Association inquiring as to the aims and structure of the District and offering assistance to the District. The Secretary read the letter in its entirety to the Board. Mr. Moran stated that Mr. Dochtermann, Asst. Executive Secretary of the Association had telephoned saying they were interested in this program and wanted information as to how they

might be helpful. Chairman Poss stated the matter should be referred to the Executive Committee for further consideration.

Mr. Richards inquired if there had been any change over the past month in the proposed schedule for hiring the Control Officer. Mr. Moran stated that the closing date for applications was set as of July 6th, and we should have a report from the State Personnel Board early in August, together with a list of names of at least 15 recommended applicants. The Committee was to make a choice from these fifteen applicants and finally out of this lesser number the Board would make its final determination. Mr. Dunn stated that if the closing date for applications was July 6th, perhaps we could arrange our next meeting date after the closing date.

Chairman Poss called upon the District's Legal Counsel, Mr. Walker, for a report. Mr. Walker stated there were two things he wanted to mention to the Board. One was the Administrative Code for which he had prepared an outline in accordance with the last Board Meeting. The Code contained the following subjects: 1. Meetings; 2. Order of Proceedings; 3. Order of Business; 4. Procedure; 5. Committees; 6. Air Pollution Control Officer; 7. Executive Secretary; 8. Counsel; 9. Treasurer; 10. Auditor; 11. Advisory Council; 12. Hearing Board; 13. Purchasing Procedures; 14. Administrative Matters relating to Board of Directors; 15. Administration of District Office; and 16. Fiscal Period. Mr. Walker discussed each category, stating this was merely an outline and if the Board found anything in it that should be deleted it could be removed, or if there was anything omitted it could be included. He asked for comments from the Board. The Code could now be turned over to the Executive Committee.

The second matter discussed by Mr. Walker was the problem of tax assessment. He pointed out that Health and Safety Code Section 24370.2 says that "Each Board of Supervisors shall levy an ad valorem tax on the taxable real property within the county included within the district....." It is the word "real" in this Section that raises a problem. We are advised by the auditors of the Counties that it will cost from \$2000. to \$4000. per County to levy a separate tax on real property as distinguished from personal property. Since the tax rate for the Air Pollution Control District will amount to about $3\frac{1}{2}$ mills per \$100. assessed valuation, this seems to be an unreasonable amount to collect the tax. Alternate measures, which are still lawful have, therefore, been sought.

Mr. Poss asked if this matter could be settled by this Board or if we should go to the Legislature. Mr. Walker replied that we expect to go to the Legislature next Spring. We will make recommendations later on to this Board but it cannot be done until the Legislature meets next Spring, but something has to be done to get over this hurdle right now - later it can be solved by Legislative procedure as we would like to save this money for the Counties if we can.

Mr. Walker then informed the Board in relation to the background

of the tax levy. He stated that Government Code Section 29122 provides that in adopting a tax rate, the Board may adopt a rate ending in the next higher cent or may so adjust fractional rates that the total to be used in computation of the total of a group of taxes for entry on the roll will end in a full cent. For counties with a single tax rate, this section provides a solution to the problem which both conforms to all the requirements of law and still avoids the excessive cost of collection. Since the tax for Air Pollution Control District purposes is less than one cent and since tax rates almost always end up in a fractional cent, a county may simply collect $3\frac{1}{2}$ mills for air pollution control purposes on real property alone, round off the rate to the next higher cent under Section 29122 of the Government Code. For personal property, the county may simply round it off, pursuant to this section, to the next higher cent and the "rounding off" on real property will be slightly less than the "rounding off" on personal property. The end result will be a single uniform tax rate for all property. This will save the expense of collection. A problem arises in counties which have a combined tax rate. In this case, however, by adjusting discretionary reserve funds, it is quite possible for the auditors to assure that the tentative tax rate will end in an odd figure involving a fraction of a cent and that the addition of the Air Pollution Control District's tax rate will not push it over the next cent. The net result of all this will be simply that the counties will collect the tax for the Air Pollution Control District in substantially the same way as county general fund taxes are collected, forward to the Air Pollution Control District the amount of its tax levy and avoid all the extra expenses. This program has been approved by the Attorney General's office as complying with all provisions of the state law. Mr. Poss inquired whether this would include personal property as personal property was not taxable. Mr. Walker replied that that was correct. Mr. Blake asked Mr. Walker to send a letter to each member of the Board regarding the information he was going to obtain from the Attorney General's office. Mr. Walker replied that he would.

Chairman Poss asked for a Treasurer's report from Mr. Moran indicating our expenditures to date. Mr. Moran replied that we had spent \$4800. for seven months of operation.

Chairman Poss than called for any unfinished business. There being none Chairman Poss stated he had been asked to give a Progress Report. This report is contained in full in these Minutes on the motion of Mr. Dunn, seconded by Mr. Richards.

PROGRESS REPORT OF CHAIRMAN POSS ---

I appreciate this opportunity of reporting on the progress of the organization of the Bay Area Air Pollution Control District. It is an added pleasure to have the District Board and Advisory Council as guests of San Mateo County upon this occasion, the sixth meeting since you elected me to serve as your chairman last November 16th, 1955.

You are aware by this time that the organization of the

District is virtually complete. Because of the fine work of the committees, we are actually ahead of schedule in establishing the framework of the District which begins its legal and official functions next October 1, 1956.

You have already heard reports from the five committee chairmen. I would like at this time to express my sincere appreciation to each of them through their Chairmen -- Mr. Blake, of the Budget and Finance Committee; Mr. Conner, of the District Seal Committee; Mr. Della Maggiore, of the Personnel Committee; Mr. Dunn, Chairman of the newly appointed Executive Committee; and Mr. Richards, who heads up the all important Advisory Council Selection Committee -- for the splendid, efficient, and thorough manner in which they went about the task of accomplishing their assignments, each being of equal importance to the District Organization. My compliments to them on a job well done.

Appointment of a Control Officer, to assist this Board in administering Air Pollution Control, is expected in the next 60 days. The Board has already approved job descriptions and salaries for the Control Officer's position as well as that of Executive Secretary. The State Personnel Board is now screening applicants and will recommend a qualified group to this Board for final selection within the next few weeks.

Cooperation has been the keynote of this Board in its several important meetings. Indeed, I believe we have achieved a milestone in cooperative effort and effective work in setting up this District Organization. I think I am safe in saying that this is the first time six Bay Area Counties have worked so harmoniously together for the solution of a common problem. This Board, representing neighboring counties, is setting a pattern for the friendly discussion of many projects that overlap our political boundaries.

This Board may also take pride in the fact that it is the first such group to establish a "Regional" system for the purpose of controlling air pollution.

I feel keenly the responsibility resting with this organization in taking those necessary steps to protect the Bay Area's clean and zestful atmosphere from becoming an aerial garbage can. We recognize that this must be done with a sound, technical approach - and with the most discreet use of police power, which the Air Pollution Control Law under which we operate provides.

Guiding this Board in its interpretation of the law - and its contact with industry and the community, will be the 20-Man Advisory Council. It is a pleasure to welcome these gentlemen here today and to express our appreciation for their willingness to serve in this capacity.

I have discussed the progress on selection of the Control Officer. To bring you up to date on other matters I would

like to mention briefly:

1--The District is expected to complete its program of the first six months well within the \$30,000 emergency budget established by this Board at the first of the year.

2--The 1956-57 budget of \$155,000 has been approved by the Board, and member counties have been notified of their share of this assessment.

3--Permanent offices of the District have been established at 231 World Trade Center, Ferry Building, San Francisco. The office has been adequately equipped, and members of the Board and Advisory Council are invited to visit the office whenever convenient.

4--The attractive Official Seal has been selected, and will appear on stationary, brochures, and other material, emanating from the District offices.

5--The District's Treasury and Audit Services are being provided by the Controller of the City of San Francisco. Again, we express our appreciation to San Francisco Officials for their help and cooperation.

6--Matthew S. Walker has been appointed Legal Counsel for the District. Serving as Executive Secretary and doing an excellent job of setting up the office is Patrick J. Moran who is well known to all of us, in the field of Air Pollution Control.

Assemblyman Byron Rumford, Chairman of an Assembly Interim Committee, after hearing our progress report in April, commended this District for the work done in setting up the Air Pollution Control Program.

I am pleased to report that we have the confidence and continuing interest of our own Assemblyman, Dick Dolwig, author of the Control Law. He has assured us of the Legislature's cooperation in providing appropriate amendments if, after experience in administering the law, changes appear desirable.

I mentioned earlier that we are ahead of schedule. I hope the Board will continue its diligent efforts in putting the program into effect, for we are all aware of the price to be paid for unnecessary delay.

I am pleased that you of the Board who were originally appointed, have accepted new terms and will stay on to see us through this organization job and to know that your wisdom and counsel will be available when we approach the task of adopting rules and regulations, (if and when they become necessary), to the furtherance of our endeavors to minimize to the fullest extent possible the "admittedly growing menace of air pollution.

Chairman Poss brought to the attention of the Board reimbursement for Mr. Walker, Legal Counsel, stating he was now receiving as a

retainer \$100. per month and that provision should be made to cover per diem for extra services he is required to render. Chairman Poss asked for a discussion and whether the Board thought this matter belonged to the Budget & Finance Committee. He said since this had not been brought up before, and inasmuch as Mr. Walker had now spent a considerable amount of his time on behalf of the District, he felt the Board should definitely decide as to this per diem arrangement. Mr. Richards suggested this was a matter the Executive Committee should handle. Chairman Poss said that was agreeable to him if it was the consensus of the Board that this was the proper place for its consideration. It was decided it should be referred to the Executive Committee and brought to the attention of the Board at the next meeting for recommendation to the Personnel Committee.

Chairman Poss asked Mr. Moran to introduce the members of the Advisory Committee who were present in the audience. Mr. Moran introduced each of the following members and called upon them to arise for identification: Messrs. Bartalini, Blum, Bodie, Bruhl, Hutchison, Johnson, Kelly, Livingston, McCormick, McLellan, O'Connell, Shafor, Stallings, Tebbens, Turner and Zeller.

Chairman Poss stated before he introduced the speakers of the day it would be necessary to have an election of officers for the ensuing year.

Chairman Poss asked the Secretary to take the gavel for the election of Officers. Mr. Goyak then stated that nominations were now open for Chairman of the District.

Mrs. McMahon proposed the name of Mr. Poss. This was immediately seconded by Mr. Dunn. Mr. Poss thanked them very much but stated it was his considered opinion that for the best interests of the District it would be a better policy to rotate the Chairmanship in the Counties in order to retain the splendid cooperation and spirit of good will which had prevailed among the Board. Mr. Poss respectfully declined the nomination with heartfelt thanks and appreciation of their confidence in electing him as the initial Chairman of the Board and then nominated Mr. Dunn for Chairman. Mr. Dunn responded that he too felt the idea of rotating the office was an excellent one, but under the leadership Mr. Poss had shown during the past months there could not be any question but that he should continue as Chairman for the ensuing year. Mr. Poss replied that it was necessary for him to decline because of his duties to his County and it would work a real hardship on him to retain the Chairmanship but he would like to remain as a member of the Board. Mr. Conner and Mr. Bellinger asked Mr. Poss to reconsider his decision as they felt it would be an injustice to the Board for Mr. Poss not to continue as Chairman for at least another year. Mr. Poss replied another reason for his having to decline was that he had been advised by his physician he should slow up a bit. He stated he felt that anyone of the individuals sitting on the Board could do the job as well, if not better than he could. Mr. Goyak said the name of Mr. Dunn had been placed in nomination by Mr. Poss. The nomination was seconded by Mr. Bellinger. Mr. Blake moved that nominations be closed, which motion was duly seconded by Mr. Richards.

Mr. Goyak stated that it had been moved and seconded that the nominations be closed and therefore by the Board's action Mr. Dunn had been unanimously elected as Chairman. The gavel was presented to the newly elected Chairman by Mr. Goyak. The members of the Board congratulated Mr. Dunn. Chairman Dunn thanked the members of the Board for the honor and confidence placed in him and stated that although they would all have been happy to have Mr. Poss continue as Chairman it was necessary to respect his Doctor's advice.

At this time the members of the Board expressed their thanks and appreciation to Mr. Poss for the leadership he had demonstrated and for the manner in which he had utilized his Committees. Mr. Goyak remarked that he was particularly pleased because he had placed Mr. Poss' name in nomination as Chairman and he felt Mr. Poss had brought something to the Counties they had long sought for--good will among the Counties. He thanked Mr. Poss for the pleasure of working with him as Secretary and remarked it was greatly regretted it was impossible for him to carry on for another year. Mr. Conner stated he would like to second all of Mr. Goyak's remarks. Mr. Bellinger moved that a vote of thanks to Mr. Poss be written into the Minutes for the valuable services he had rendered the Board as the first Chairman of the Bay Area Air Pollution Control District. Seconded by Mr. Blake. Carried. The members of the Board then honored Mr. Poss with a standing vote in appreciation of his excellent chairmanship. Mr. Poss thanked the Board for this honor and said he was deeply grateful for their many kind references.

The Chairman called for nominations for the office of Vice-Chairman. Mr. Conner moved that the name of Mr. Richards be placed in nomination. Mr. Richards stated it would be necessary for him to decline because of the press of business. Mr. Gness moved that the name of Mr. Blake be placed in nomination as Vice-Chairman. Seconded by Mr. Goyak. Nominations were closed and Mr. Blake was unanimously elected Vice-Chairman of this Board.

The Chairman called for nominations for the Office of Board Secretary. Mr. Poss submitted the name of the present Secretary, Mr. Goyak, stating that Mr. Goyak's assistance in the early stages of the organization was extremely helpful in getting the District established. Seconded by Mr. Richards. Mr. Conner moved that nominations be closed and Mr. Goyak was unanimously elected Secretary of the Board.

Mrs. McMahon asked Mr. Poss if he would concur in the arrangement of the office of Chairman being rotated and if the Executive Committee should consider that. Mr. Poss agreed. Mr. Dunn called for comments and objections. There being no objections it was so ordered.

Chairman Dunn called for new business. There being none the Chairman asked Mr. Poss to introduce Mr. Stallings, County Manager of San Mateo County. Mr. Stallings spoke on the "Functions and Objectives of the Advisory Council to the Bay Area Air Pollution Control District." On the motion of Mr. Blake, seconded by Mr. Gness, Mr. Stallings statement in full was made a part of the

minutes of this meeting.

REMARKS OF MR. ROBERT E. STALLINGS ---

In accordance with Chapter 1797 of the Health and Safety Code creating the Bay Area Air Pollution Control District, the defined duties of the Advisory Council are "to advise and consult with the Board and the Control Officer in effectuating the purposes of this chapter." As you know, the Council consists of the Chairman of the Board and 20 members "who preferably are skilled and experienced in the field of air pollution, including at least one representative of colleges or universities in the State and at least one representative of each of the following groups within the district: health agencies, agriculture, industry, community planning, transportation, registered professional engineers, general contractors, architects, and organized labor."

While the Act defines the statutory functions of the Advisory Council, it does not, except by inference, suggest the importance that such Council can have in the effective control of air pollution in the Bay Area. A review of the vocations which by statute must have at least one representative on the Advisory Council gives some indication of the main objective which the authors of the statute had in mind in making provision for an Advisory Council.

It is obvious that the effectiveness of the Advisory Council will be determined largely by the degree to which the Air Pollution Control District seeks its advice and counsel. If the Board of Directors will consider as one of the primary duties or functions of the Advisory Council that of acting as a sounding board for the proposed actions of the District, it will greatly enhance the status of the Advisory Council and will facilitate its acceptance by the public as a responsible group.

It is well established in the Act creating the District that the administrative affairs are left entirely to the discretion of the Board of Directors. And it is reasonable to assume that the Advisory Council will have no occasion to consider such matters. Therefore, if the Council may be relied upon to act in the so-called sounding board capacity in so far as the actions of the Board of Directors relate to policy, regulations, and enforcement, the activities of the District may be expected to proceed with effectiveness and public acceptance.

Having had some small part to play in the formulation of the legislation, and having consulted with other members of the working committee which authored the original draft, I believe that the following advantages will accrue to the district from the full utilization of the services of the Advisory Council in accordance with the above:

1. Invaluable and inexpensive technical, sociological, and economic advice to the District Board concerning regulations to be adopted and methods of enforcement.

2. Access to industry and community reaction, both as to need and as to effectiveness of regulations.
3. An effective tool to secure cooperation and maintain a liaison among industry, the press, the citizenry, and the control agency.
4. An effective tool in helping residents understand the problems of control and in securing their cooperation in the accomplishment of action necessary to solve the problem.
5. The last and probably the most important function of the Advisory Council, other than securing cooperation and coordinating the entire solution to the pollution problem, is that such a Council, in representing the citizens, allays criticism from minority dissident groups. The control agency, as a result, can be relieved of public misunderstanding and unwarranted pressure and may more effectively accomplish its objectives.

It will undoubtedly be the policy of the Air Pollution Control Board to rely heavily upon the advice of the Advisory Council, and certainly before setting for public hearing regulations for air pollution control, the review and reaction of the Advisory Council will be sought. Similarly, when such rules and regulations are put into effect, the assistance of the members of the Advisory Council in obtaining public acceptance will be solicited.

The frequency with which the Council meets is, of course, subject to the Air Pollution Control Board. The Chairman of the District Board, as member ex officio of the Advisory Council, will be in an excellent position to judge when matters are of sufficient importance to submit to the Advisory Council.

It would appear most advisable at the outset to have it clearly understood that the Advisory Council is advisory only and should in no way seek to assume any of the authority or any of the responsibility of the District Board of Directors, other than the responsibility of each and every one of us as citizens to do our utmost to alleviate air pollution in the Bay Area.

Mr. Byrd suggested that a copy of Mr. Stallings statement be sent to each member of the Advisory Council.

Mr. Blake inquired whether it would be proper for the Secretary of the District to send to all members of the Advisory Council all communications that come to the Board with the exception of those referring to finances. Mr. Dunn replied that there would be no objection.

Mr. Moran introduced Mr. Dale Hutchison, reminding the Board that there had been a discussion about sending a member of the District to the annual meeting of the Air Pollution Control Association at Buffalo, New York. Mr. Hutchison, who is a member of the Advisory Council, attended the Meeting. Mr. Poss empowered him to be our

District representative. (Mr. Hutchison's remarks are contained in full in the Minutes at the request of Chairman Dunn.)

REPORT OF MR. DALE HUTCHISON ON ANNUAL MEETING OF
AIR POLLUTION CONTROL ASSOCIATION HELD IN BUFFALO,
NEW YORK, MAY 20-24, 1956 ---

"Thank you, Pat, Mr. Chairman and Members of the Board of Directors. I was very happy to have the opportunity to represent the District at the meeting of the Air Pollution Control Association. Perhaps I should tell you what it is. The organization started over 53 years ago, and was first called the Smoke Prevention Association. Then about five years ago it became known as the Air Pollution Control Association. It is the only association, to the best of my knowledge, in which there is representation of people doing the controlling and those being controlled and in some areas it is also known as the association of cops and robbers. The meeting in Buffalo this year was attended by over 800 people.

The Bay Area, I might add, is really the envy of many people for two reasons. One, they are envious since this is the first type of organization which is not a political entity and one which is just starting. You have no bad rules and regulations to overcome and no hassels. They are interested in watching the growth of the district closely to see how well it will operate. Another thing of which they are envious is that the air pollution is not as bad as in other places.

I talked with folk who were quite interested in the Bay Area Air Pollution Control District, and particularly in the organizational set up; what the organization is; how it is going to function; the Control Officer - (who does he report to - what will be his tenure in office) - things of this nature. What kind of budget can they expect to carry out the operations necessary?

How will personnel be selected? How are the rules and regulations to be set up for the Air Pollution Control Officer on the problems of enforcement? Will engineering and research be under his supervision?

Another problem is one of permits - will there be such a thing as permit? I tried to find out the advantages of the permit system. They felt No. 1 the advantage it would have for the industries - the assurance that once they had equipment installed it then would be acceptable. They could no longer be found in violation. The permit system was desirable from the standpoint that smaller industries do not have the staff to design their own equipment and therefore could rely on someone else who had sufficient technical people to do this.

Another subject of interest was the method of determining emissions. The question I asked was "Would you permit industry to come in and tell you they are putting out certain

quantities of SO₂ per day on a trial basis - (this brings in some real problems. Some industries do not have people who are competent to take care of this) - or do you then set up a group to recheck on the figures throughout the control district's area? If you are going to recheck them why don't you measure them in the first place?"

From everything I could learn the salary the District proposes to pay the Control Officer is adequate. This is best demonstrated by the fact that I believe the salary is sufficient to attract applications from some of the top Control Officers in the country, other things being equal.

In September of 1956 (17th and 18th) there is a Control Officers conference sponsored by the Air Pollution Control Association in Columbus, Ohio. This is one that is attended by Control Officers. In December (3-4-5) there is a semi-annual technical conference in Houston, Texas. There are plans for the Fall of 1957 when the Air Pollution Control Assn. would like to have semi-annual technical meetings in the Bay Area. In 1959 there are tentative plans to hold the annual meeting of the Control Association on the West Coast.

Chairman Dunn thanked Mr. Hutchison for the very informative report and for taking the time on behalf of the Board and the Advisory Council to attend the conference and for bringing this information to us, and asked Mr. Hutchison if he had been put to any additional expense in so doing. Mr. Hutchison replied that he had not.

Mrs. McMahon stated she would like to have the Secretary follow through on the semi-annual meeting in the Fall of 1957 - that we might invite them to San Francisco or any place in the Bay Area and that this Board should extend such an invitation.

A discussion ensued regarding the next meeting date in July and it was suggested that the meeting be held on the second Wednesday in July (July 11th) as it would give the Board a little extra time to receive information from the State Personnel Board. Mr. Poss moved that the next meeting be held at the offices of the District, Ferry Building, San Francisco, on Wednesday July 11, 1956. Seconded by Mr. Conner. Carried.

Mr. Poss then invited the members of the District's official family to be the guests of San Mateo County at the Lanai, Villa Chartier, at luncheon.

Mr. Richards requested that at the next meeting a final determination should be made as to how the Board will screen the applicants for Control Officer and this should be noted on the agenda for the July 11th meeting.

There being no further business Mr. Richards moved that the meeting adjourn. Seconded by Mr. Bellinger. Carried.

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The meeting adjourned at 12:10 P. M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board.

MINUTES

MEETING OF BOARD OF DIRECTORS

BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday, July 11, 1956
10:00 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County.....Francis Dunn, Jr.

Contra Costa County.....E. St. P. Bellinger

ISTRATION Marin County.....William A. Gness
Arthur Kanzee, Jr.

San Francisco County.....William C. Blake
Clarissa S. McMahon

San Mateo County.....Martin A. Poss

Santa Clara County.....Sam Della Maggiore
A. Watson Conner

Absent Members:

Alameda County.....Weldon L. Richards

Contra Costa County.....Ivan T. Goyak

San Mateo County.....Andrew C. Byrd

The meeting was called to order at 10:20 A.M. by Chairman Dunn.

Mr. Della Maggiore moved that the minutes of the last meeting be approved with the following additions and corrections. The addition of Marin County Board members present, William A. Gness and Arthur Kanzee, Jr., and Andrew C. Byrd changed from Santa Clara County representative to San Mateo County. Seconded by Mr. Conner. Carried.

Chairman Dunn requested Committee Reports.

In the absence of Secretary Goyak Chairman Dunn called upon the Executive Secretary, Mr. Moran, to report on the recommendations and authorizations made by the Executive Committee at their June 27th meeting and listed on the Board's Agenda.

Mr. Moran reported those present at the Executive Committee Meeting June 27th were: Francis Dunn, Chairman; Arthur Kanzee, Jr.,

E. St. P. Bellinger, Martin A. Poss, Staff Members Matthew Walker and Patrick J. Moran. Absent Ivan T. Goyek and Clarissa Shortall McMahon.

The first recommendation of the Executive Committee was to request the State Personnel Board to screen applicants for Control Officer down to approximately six of the best qualified candidates for subsequent referral to the Board of Directors.

Chairman Dunn reported that the Executive Committee had given a great deal of thought and time in discussing the matter and it was the consensus that the number should be cut down from fifteen to six. This would save a great deal of time in screening down the fifteen candidates to six as the Directors then could devote the additional time to the final six applicants recommended by the State Personnel Board.

Mr. Conner moved that the recommendation be approved. Seconded by Mr. Kanzee. Carried.

The Executive Committee's second recommendation referred to the District's Exhibits at Fairs and Expositions, and recommended that an exhibit be placed at the San Lorenzo Fair, (July 18-22nd); the Contra Costa Fair, (August 2-5th); the San Mateo County Fair, (Aug. 3-11th); the 4th District Agricultural Fair, (Aug. 16-19th); the California State Fair and Exposition, (Aug. 30-Sept. 9th); and the Santa Clara County Fair, (Sept. 10th-16th).

Mr. Dunn stated that exhibits in the Fairs would be good public relations on the part of the District, and described to the Board the manner in which the Exhibit at the Alameda County Fair had been set up by Mr. Moran. Mrs. McMahon inquired as to whether the budget provided funds to cover the cost of these exhibits. Mr. Moran replied there were no specific items in the budget for exhibits. However, funds were available under office expenses for printing and reproduction and materials and supplies which could be applied to these expenses.

Mr. Dunn stated this should all come under publicity - that rental would run usually into several hundred dollars but we had been given free space so far and anticipated it would continue to be so.

Mr. Blake inquired as to whether the booths would have to be staffed by personnel or whether there was someone on duty so it would not be necessary for the District to hire someone. Mr. Moran replied that to get the maximum result we should have someone there to give out brochures, etc. but as an alternate the Exhibits could be monitored periodically to check on the technical equipment and replenish the supply of brochures.

Mr. Gness recommended the 4th District Agricultural Fair at Petaluma. Mr. Conner thought we should give consideration to Mr. Gness' recommendation to include the Northern Counties. Mrs. McMahon moved that we have Exhibits in Fairs only where free space is made available to the District. Seconded by Mr. Della Maggiore. Carried.

The third recommendation of the Executive Committee referred to the Information Program, and retaining the services of Mr. Richard Harris on a part time basis to assist in the preparation of news media for this program. Mr. Walker read the proposed agreement with Mr. Harris, i.e.:

THIS INDENTURE, made this 11th day of July, 1956, by and between the BAY AREA AIR POLLUTION CONTROL DISTRICT, first party, and RICHARD B. HARRIS, second party,

WITNESSETH:

1. That first party agrees to retain second party, and second party agrees to perform services for the first party as follows:

(a) Preparation of publicity material in advance of Board of Directors meetings, Committee meetings and other special sessions of the Board or Advisory Council.

(b) From minutes of the above meetings, prepare and release under supervision of the Executive Secretary, material for newspapers, radio and other mass communications media.

(c) Write and distribute to appropriate public information agencies articles and material concerning the selection of the Air Pollution Control Officer. This would include the manner of selection, requirements for the position, duties and responsibilities, so as to inform the public of the important position soon to be established in connection with the District.

(d) Prepare and distribute to appropriate news media articles and material based upon the activities of the District, and arrange for interviews, coverage for special events, press conferences, etc., by newspapers, radio and television.

(e) Assist the Executive Secretary and advise on the writing and publication of special letters, brochures and mailing pieces, detailing work and progress of the District.

(f) To secure and distribute news on the subject of air pollution and air pollution control of other places and other programs which are of comparative value and of general interest.

2. First party agrees to compensate second party for such services for a fee of Two Hundred Dollars (\$200) per month.

3. The parties agree that this agreement may be terminated by either party by thirty (30) days' written notice to the other. The address of first party for such notice is International Trade Center, Ferry Building, San Francisco, California. The address of second party for such purposes is 62 - 41st Avenue, San Mateo, California.

4. First and second parties agree that second party is an independent contractor in his relation to the District

and is not an employee.

IN WITNESS WHEREOF, the parties hereto have executed this indenture on the day and year first above written.

BAY AREA AIR POLLUTION CONTROL DISTRICT

By (Signed) Francis Dunn
Francis Dunn, Chairman

ATTEST:

(Signed) Patrick J. Moran
Patrick J. Moran, Executive Secretary

(SEAL)

First Party

(Signed) Richard B. Harris
Richard B. Harris

Second Party

Mrs. McMahon inquired whether Mr. Harris lived in San Francisco. Mr. Poss replied he lived in San Mateo. A discussion then ensued as to the advisability of retaining Mr. Harris at this time. Mr. Blake, Mrs. McMahon and Mr. Della Maggiore felt this action was premature and should await the appointment of the Control Officer. Mr. Poss, Mr. Bellinger, Mr. Dunn and Mr. Kanzee thought Mr. Harris should be retained in order to acquaint the public with the progress made by the District to date. Mr. Dunn stated the Executive Committee had discussed this matter at great length prior to making the recommendation and had come to the conclusion that the District should avail itself of Mr. Harris' services as outlined in the agreement approved by the Executive Committee. Mr. Dunn also explained this was not a permanent employment but one that could be rescinded at any time. Mrs. McMahon inquired as to Mr. Harris' qualifications. The Executive Secretary read Mr. Harris' letter outlining his background and qualifications. After considerable discussion, Mr. Harris was introduced to the Board and stated his interest in the District. He had assisted Mr. Dolwig and Mr. Stallings in work on the Legislative Bill under which the District functions. He also outlined his newspaper background and public relations experience. He stated he would be happy to be associated with the District but he would not be offended if the Board decided they did not want to avail themselves of his services. However, if they did and were not satisfied with the services rendered by him, his contract could be discontinued as it was purely a temporary arrangement.

Mr. Conner suggested we take this type of service until the Control Officer was appointed, with the understanding it was temporary in nature. Mr. Kanzee felt that as the contract was in effect nothing more than a temporary one - on a month to month basis - it would be in order to retain Mr. Harris. Mr. Blake thought the Board would be premature in such action and should await the appointment of the Control Officer. Mr. Kanzee moved that the services of Mr. Harris be retained on the basis as outlined in the contract read by Mr. Walker. Seconded by Mr. Conner. Carried.

A brief recess was taken at which time Mr. Blake invited the Board and Advisory Council to lunch at the Palace Hotel as the guests of the City of San Francisco.

Mr. Moran then read the fourth recommendation relating to the utilization of Personnel and facilities of the Santa Clara County Air Pollution Control District. Mr. Moran stated the Executive Committee had asked him to meet with Dr. Turner regarding arrangements to utilize the services, the facilities and the personnel of the Santa Clara County Air Pollution Control District during October, November and December, 1956, the results to be presented to the Board at their August meeting. Dr. Turner stated their budget would be discontinued on air pollution October 1st. That their technical staff was also trained in Industrial Hygiene and would be retained in their Department as they were not going to lose such well trained personnel. This was their plan if a contract on air pollution control services could not be worked out with the District. Mr. Conner inquired if three months would be satisfactory as by that time the Control Officer would be appointed and could determine the kind of a program he was going to establish and whether he would want to utilize the Santa Clara services. Dr. Turner said if the Control Officer wanted to utilize the services we could then work out an agreement satisfactory to both sides. He also stated they had not worked out any details of the agreement, only for the reason they wanted to study it a little more carefully to ascertain which of the services could be utilized throughout the District.

Mrs. McMahon inquired as to the recommendation of the Executive Committee. The Executive Secretary replied that the recommendation was for a three month period beginning October 1st. The Control Officer should be on the ground long before this and would be in a better position to evaluate the program and decide if he wished to take advantage of the renewal option.

Mrs. McMahon stated that she thought here, too, the Board was acting hastily. This was a job for the Control Officer. She brought to the Board's attention the letter she had received from Mr. Moran to present to the Board of Supervisors requesting a survey be made of the facilities which are being utilized in each of the member Counties for air pollution control activities. That doubtless this same letter was sent to the other counties in the District and we should await the results of this survey. Mrs. McMahon said she would be opposed to doing anything at this time. Mr. Moran stated nothing could be done about the contract until after the next Board meeting but the Executive Committee desired to bring the matter to the attention of the Board and if they desired, he and Dr. Turner and Mr. Conner would try to work out something whereby the Santa Clara services could be used throughout the District and then present it to the Board at the next meeting in contract form.

Mrs. McMahon stated if the contract presented established a policy we must enter into she would be seriously opposed to it. Mr. Blake agreed with Mrs. McMahon, and stated it was his understanding that the Air Pollution Control District is paid for by the County of Santa Clara and they were going to abolish it as of October 1st, but inasmuch as we have two representatives on the Board from Santa Clara County perhaps something could be accomplished by them

whereby the Santa Clara Air Pollution Control District would remain in operation until after the Control Officer is appointed. If Santa Clara could continue until January 1st so we could get the Control Officer on the job it would be a great help for this Board. Mr. Blake stated he would not want to act on a contract without the consent of the Control Officer, and he was, therefore, opposed to considering a contract at this time.

Mr. Gness stated that he, too, felt the same as Mrs. McMahon. They, too, had developed a program in Marin County. He felt the District should not have too much of a program set up for the Control Officer.

Mr. Conner stated he felt we should give consideration to a contract with Santa Clara as it would give the Control Officer a basis for his program and he could change it or revise it at any time.

Mrs. McMahon thought this would be a great mistake and we should await the appointment of the Control Officer and the results of the surveys from the other Counties before any action was taken.

Chairman Dunn saw no objection to authorizing the preparation of a contract, whether or not it was entered into, as the recommendation being considered was not the actual entering into a contract but the preparation of one for consideration at the next meeting.

Mr. Della Maggiore stated that he was prejudiced but he felt that with the very good program set up in Santa Clara it should be retained by the District after it was discontinued on the Santa Clara budget.

Mr. Conner moved the recommendation of the Executive Committee be approved and that a contract be prepared and submitted to the Board at the August meeting for consideration at that time. Mr. Kanzee seconded the motion.

Mr. Blake inquired whether it would be out of order for the District Board to ask the Board of Supervisors of Santa Clara County to continue their air pollution program until December 31st, inasmuch as the District could not operate until October 1st. When the Control Officer was appointed every consideration would be given to the utilization of the personnel and facilities of the Santa Clara County Air Pollution program.

Mr. Della Maggiore said he would be glad to bring the matter before his Board of Supervisors and at that time the contract could be considered. He would then report back to the Board at the August meeting.

Mr. Blake said all the other counties are certainly going to continue with their air pollution programs. He stated San Francisco was going to continue with theirs. It would be premature to do anything about any of the Counties until the Control Officer was appointed. It would not be fair to the other counties to enter into a contract with Santa Clara at this time.

Chairman Dunn then asked the Board's pleasure on Mr. Conner's motion that Mr. Moran meet with Dr. Turner and Mr. Conner in preparing a

contract to be submitted at a subsequent meeting of the Board.

Mr. Conner requested that due to such a difference of opinion a roll call be made.

Upon roll call the ayes carried and the motion was so ordered.

Mr. Della Maggiore was asked to take up the matter with the Santa Clara Board of Supervisors regarding changing the date of the discontinuance of the Air Pollution Program from October to December 31st, 1956.

Mr. Moran then read recommendation No. 5 which referred to the authorization of the Executive Secretary and the Chairman of the Budget & Finance Committee to sign Requests for Warrants. Mr. Moran explained that Mr. Goyak was on vacation and would be away for practically a month. He being the only one authorized by resolution to sign Requests for Warrants for the District, Mr. Walker had prepared Resolution No. 16 authorizing Mr. Blake and Mr. Moran to sign Requests for Warrants.

Chairman Dunn called for a discussion. After a brief discussion Mrs. McMahon moved that the recommendation be approved. Seconded by Mr. Bellinger. Carried.

Mr. Moran read recommendation No. 6 which referred to per diem of \$75. for Mr. Walker, Legal Counsel, in addition to his monthly retainer. The Chairman called for a discussion on this matter and it was the consensus that a per diem of \$75. should be allowed Mr. Walker retroactive to April 4th, 1956, the date of the Resolution (No. 10) which set forth a retainer of \$100. plus a per diem, mileage and expenses, on motion of Mr. Della Maggiore, seconded by Mrs. McMahon.

Mr. Blake inquired as to whether all these contracts will terminate as of October 1st when the Control Officer is appointed. Mr. Moran stated that the Resolution No. 10 reads that Mr. Walker serve until his successor be appointed.

Mrs. McMahon moved that the recommendation of a \$75. per diem be fixed for Mr. Walker's services in addition to his monthly retainer beginning April 4th, 1956. Seconded by Mr. Poss.

Mr. Walker called the Board's attention to the fact that a roll call was necessary on this motion. On roll call the motion was carried unanimously.

Mr. Walker called the Board's attention to the selection of personnel for the District's Hearing Board and pointed out that while the Hearing Board was not required presently it must be appointed when the District sets rules and regulations. He stated the Hearing Board would consist of three members - an Attorney, an Engineer and a layman. He suggested the Board give consideration to appointees. All appointees should be top men in their field. Mr. Walker outlined in detail the functions of the Hearing Board and the necessity of manning it with outstanding men whose prestige would be respected in court cases which would eliminate duplication of court hearings.

A general discussion followed Mr. Walker's remarks regarding the Hearing Board's compensation, their appointments, etc., etc. Mr. Blake suggested we inform the Advisory Council and request recommendations from them. It was brought to the attention of the Board that members of the Advisory Council could not serve on the Hearing Board.

Mr. Moran then read the Executive Committee's authorization No. 1 referring to the initial meeting of the Advisory Council which was to be held on July 19th as a dinner meeting. At this meeting there would be election of officers. This meeting had the approval of the Board.

The second authorization of the Executive Committee was the employment of a Clerk-Typist for the District's office. Approved by the Board.

The third authorization was the matter of extended insurance to include Airplane flights in chartered and private aircraft. Approved by the Board.

The fourth authorization read by Mr. Moran related to a meteorological facilities survey by the University of California to determine the location of all weather data collecting stations in the District area. Mr. Moran explained this was not an attempt to set up a program for the Control Officer but merely to locate for him the meteorological information available in the six counties of the District. Mr. Moran stated he had discussed the matter with Dr. Arnold Court of the University of California, and that Dr. Court was present at the meeting. He introduced Dr. Court to the Board.

Dr. Court made a brief statement regarding the Bay Area meteorological data and read a proposal for a climatic inventory of the San Francisco Bay Area prepared by the Cooperative Research Foundation, as follows:

Proposal for a Climatic Inventory of the San Francisco Bay Area

Introduction

The Cooperative Research Foundation (CORE), a California cooperative corporation with headquarters in San Francisco, proposes to undertake a climatic inventory of the San Francisco Bay Area. CORE is a true cooperative of engineers and scientists drawing its membership from universities, research institutes, and industry throughout the United States. A group of CORE meteorologists, statisticians, and engineers have been working on preliminary phases of the proposed climatic inventory project for approximately one year. Some of the members of this group were on the technical staff of the A N C Landing Aids Experiment Station at Arcata, California, and in 1948 did a meteorological study for the San Francisco International Airport.

The proposed project will involve inventory and collection of all the available weather records for the San Francisco Bay Area and their eventual compilation and analysis. Collaboration in the project is being sought from various public and private organizations whose activities require detailed knowledge of

climatic conditions. The San Francisco Bay Area Council is co-operating in the project and the California Academy of Sciences will serve in effect as a co-sponsor inasmuch as the Academy is making available certain of its facilities.

Background Information

Climatic conditions differ markedly over very short distances around San Francisco Bay. Places sheltered from summer fog may have more than double the sunshine of places just over the hill. Some areas seem to have average temperatures 5° or even 10° higher than others only a mile or two away. Kentfield, in Marin County, has an average rainfall almost twice that of downtown San Francisco or Berkeley. Wind directions at Hayward differ from those at Redwood City.

These anomalies and differences are known in general to many residents of the Bay Area. But they have not been established specifically in the fullest detail because weather records for only a few places are available readily. Most of the published information about the San Francisco Bay Area is based on only the three Weather Bureau stations (on the San Francisco Federal Building and at the San Francisco and Oakland airports).

Besides the records from these three sites, which are published in detail, the Weather Bureau compiles and publishes hourly rainfall and daily maximum and minimum temperatures from about a dozen cooperative stations around the Bay, from San Jose to Crockett. Under a new Weather Bureau policy, the original records from which the published summaries are extracted will no longer be kept in San Francisco but will be shipped to Asheville, North Carolina, for storage.

There are many more excellent weather records in the area, some extending over several decades. Continuous temperature records are kept by the Pacific Gas and Electric Company at its several gas regulator stations. Detailed wind records are maintained on the Golden Gate Bridge, and at the Pinole smelter, the University of California, Moffett Field, and probably other places. Rainfall records are kept by city engineers, construction companies, and others besides the Weather Bureau's network.

Many studies of special climatic problems in the Bay have been made, are being undertaken, or are proposed by various organizations, public and private. They concern airport location and bridge design, gas distribution and sewer construction, real estate subdivision and industrial location, smog prevention and civil defense. None of these studies has used or is using even half the pertinent data available. No one organization has sought to assemble and evaluate all the records so that future studies could be made quickly and definitively.

Outline of Proposed Research

The proposed project includes four phases:

(1) Inventory. Location, inspection, and evaluation of all weather records in the San Francisco Bay Area. Preparation of

master file identifying each record as to type of observation, hour of day at which made, kind of equipment, location of observation, length of record, and place where kept.

(2) Collection. Creation of a weather records repository in which the records from the many different weather observing points could be assembled, indexed, and filed for general use. This has two aspects:

(a) Collection of back records of weather and climate. Many organizations would be willing to turn over their original records to a central repository. Other would permit copying of back records. Such a records center--at the California Academy of Sciences, for example--would be of great benefit to any organization desiring a detailed study of some problem.

(b) Collection of current records from the various co-operating organizations as soon as their immediate need for the records has passed.

In addition, the repository could gather for general use various reports and studies, published or unpublished, on specialized climatic problems. These would include local rainfall studies made for the design of a stream diversion or channelization, wind tabulations prepared for engineering or landscaping design purposes, evaporation measurements for various purposes, and so on.

(3) Compilation. From the records as inventoried and collected, the preparation of annual, seasonal, monthly, and even weekly or daily averages and frequencies of temperature, rainfall, fog, wind, etc., with graphs and maps, as required.

(4) Analysis. Detailed studies of certain aspects of Bay Area weather which are of direct interest to one or more of the sponsors.

Budget

The inventory would require about a year; the collection of back records, about two years; and their compilation, perhaps another year, depending on scope. Continuing aspects of the project thereafter would be only the routine collection of current weather reports and the preparation of such analyses as would be desired.

The Cooperative Research Foundation proposes to organize a team of seven of its members to accomplish the study. The group would be headed by a professional climatologist. Over-all supervision of the project would be entrusted to a board of expert consultants who are familiar with the problems of collecting and analyzing weather data. The cost of this program is far less than the benefits which might accrue to a single user. It is estimated that the study, excluding phase (4), would cost approximately \$75,000: phase (1) approximately \$15,000; phase (2) approximately \$50,000; and phase (3) approximately \$10,000.

Salaries

Project Director (professional climatologist),	\$8,000/yr.....2 years	\$16,000
Assistant Director,	\$6,000/yr., 1 1/2 years	9,000
Staff Assistant,	\$4,000/yr.,2 years	8,000
Tabulator-draftsman,	\$5,000/yr.,1 year	5,000
Typist-tabulator,	\$4,000/yr.,2 years	8,000
Consulting fees for board.....		6,000
Expendable equipment and supplies.....		5,000
Communications and printing.....		5,000
Travel and per diem.....		4,000
Overhead (less than 15% of direct costs).....		9,000
	Total	\$75,000

Cost Estimate for Preparation of Listing and Evaluation of Available Weather Information for Bay Area Air Pollution Control District

Salaries

Climatologist (Dr. Court), 11 days at \$50...	\$550	
Secretary, 2 days at \$15.....	30	\$580
Transportation (Bay Area mileage).....		100
Materials and supplies.....		12
Overhead (10% of salaries).....		58
Estimated Project Cost		\$750

A discussion ensued regarding this service and Mrs. McMahon stated here again the Board would be doing something which actually was the function of the Control Officer. She felt these matters should be up to the Control Officer and not the Board.

Mr. Della Maggiore inquired as to the purpose of this survey at this time. Chairman Dunn replied we would be gathering data on the type of wind instruments and weather facilities available in the Bay Area and the net result would be maps and tabulations to assist the Control Officer when he took over and provide him with valuable information. Mr. Della Maggiore stated he would not be for this survey at this time.

Mrs. McMahon said this was just one small part of the over-all program and while this information was being gathered other information could be covered at the same time, and this should be part of the Control Officer's functions and should await his appointment.

Mr. Blake agreed with Mrs. McMahon that this function belonged to the Control Officer and not to the Board.

Chairman Dunn inquired as to the Board's decision regarding this matter. Mrs. McMahon moved this survey be held on calendar until the appointment of the Control Officer. Seconded by Mr. Blake. Carried.

Chairman Dunn thanked Dr. Court for his attendance and his informative discussion on meteorological facilities.

At this point the Chairman asked the members of the audience to introduce themselves. The following were present:

Dr. H. L. Blum, M.D.
Advisory Council
George J. Taylor
Consulting Engineer
B. W. Tebbens
Advisory Council
E. S. Bodine, Advisory Council
Shell Chemical Corporation
R. H. Zeller
Advisory Council
D. R. Cronin
U. S. Steel
Ray D. Kelly, Advisory Council
United Air Lines
J. O. Cipino
Standard Oil Company

E. H. Swett
Bethlehem Pacific
Benn Martin
City & Co. of San Francisco
E. Robert Stallings, Adv. Council
County of San Mateo
Dr. W. Elwyn Turner, M.D., Adv. Coun.
County of Santa Clara
J. H. Easthegen
California Research
W. B. McCormick
Advisory Council Architect
P. C. Pon
Controller's Office
Arnold Court
Coop Research Foundation

Chairman Dunn then asked for a report from the Advisory Council Selection Committee. Mr. Moran stated Mr. Richards, the Chairman, was on vacation and the Committee was not making a report.

Chairman Dunn next asked for a report from the Budget & Finance Committee. Mr. Blake submitted a statement of receipts and disbursements dated June 30th, from the Controller's office.

Mr. Della Maggiore, Chairman Personnel Selection Committee, reported that this Committee had not met and were awaiting information from the State Personnel Board regarding the applicants for Control Officer. He asked Mr. Moran to report on the status of the State Personnel Board to date. Mr. Moran read the following letter from Mr. Byers, State Personnel Board:

"The tally thus far on the applications for Administrative Control Officer is as follows:

31 complete -- that is, applications plus statements
9 incomplete -- either application or statement yet to come
5 recent inquiries that look promising
45 -- the approximate probable total

Thirty-three additional persons wrote in for applications but have not returned them.

Eighteen of the persons whose names you submitted apparently decided not to file.

Eight of the forty-five who will probably constitute our total group of applicants live outside of California, in such places as Rhode Island, Maryland, New Jersey, Washington (D.C.), and Oregon.

We have to wait until July 17 for one candidate to return his application, since we just sent it to him today. That means that we probably can't convene our application screening board until the week of July 23-27."

The Chairman then called for communications received. In Mr. Goyak's

absence, Mr. Moran read the following letter from Mr. Benjamin Linsky, President, Air Pollution Control Association regarding the possibility of a semi-annual technical conference in the Bay Area in 1957. This was in response to a request of Mrs. McMahon at a previous Board meeting:

"I just finished talking with Harry Ballman, Executive Secretary, about the possibility of a semi-annual Technical Conference in the Bay Area in 1957. He will be writing you shortly giving you details and procedures."

Chairman Dunn stated he had received a letter from Mr. Alfred B. Sabin, Chairman, Air Pollution Committee, Golden Gate Chapter of the California Society of Professional Engineers, offering the Committee's services to assist the District in any way possible. This was referred to the Executive Secretary for response.

Mr. Walker asked the Board for a roll call on Resolutions No. 15 and 16.

Resolution No. 15 referred to the employment of Richard Harris at \$200. per month to perform public relations services in accordance with the agreement attached to the Resolution, which agreement had been previously approved by the Executive Committee. On motion of Mr. Kanzee, seconded by Mr. Conner, Resolution No. 15 was adopted by the following roll call:

AYES: Bellinger, Conner, Dunn, Gness
Kanzee and Poss.

NOES: Blake, Della Maggiore and McMahon.

ABSENT: Byrd, Goyak and Richards.

Resolution No. 16 was then submitted to the Board. This Resolution authorized Mr. Blake, Chairman of the Budget & Finance Committee, and Patrick J. Moran, Executive Secretary, to execute demands upon the Auditor of the District for the purpose of drawing Auditor's warrants, and rescinded Resolution No. 4. On motion of Mr. Della Maggiore, seconded by Mr. Conner, Resolution No. 16 was adopted unanimously upon roll call:

AYES: Bellinger, Conner, Dunn, Gness, Kanzee,
Poss, Blake, Della Maggiore and McMahon.

NOES: None.

ABSENT: Byrd, Goyak and Richards.

The Chairman then called for unfinished business. Mr. Walker stated that the Administrative Code was being prepared and would be in final form for the Executive Committee Meeting on July 25th, and could thereafter be presented to the Board for approval at their August meeting.

Chairman Dunn called for new business. There being none, the time

and place of the next meeting was discussed. On motion of Mr. Gness seconded by Mr. Kanzee the next meeting date was set for Wednesday, the 1st of August, to be held at 10 A.M. in the Harbor Commissioner's Board Room, Room 21, Ferry Building, San Francisco, California.

There being no further business Mr. Blake moved that the meeting adjourn. Seconded by Mr. Bellinger. Carried.

The meeting adjourned at 12:25 P.M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board.

MINUTES

MEETING OF BOARD OF DIRECTORS
BAY AREA AIR POLLUTION CONTROL DISTRICT

JAN 18 1957

Wednesday
August 1st, 1956
10 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County.....Francis Dunn, Jr.
Weldon L. Richards
Contra Costa County.....Ivan T. Goyak
Marin County.....William A. Gness
Arthur Kanzee, Jr.
San Francisco County.....William C. Blake
Clarissa S. McMahon
Santa Clara County.....Sam Della Maggiore
A. Watson Conner

Absent Members:

Contra Costa County.....E. St. P. Bellinger
San Mateo County.....Martin A. Poss
Andrew C. Byrd

The meeting was called to order at 10:10 A.M. by Chairman Dunn.

Chairman Dunn moved that the Minutes of the last meeting be approved as received. Seconded by Mr. Della Maggiore. Carried.

Chairman Dunn requested Committee reports.

Executive Secretary, Mr. Moran, reported the Executive Committee had scheduled a meeting for July but had been unable to assemble a quorum and the meeting had been cancelled.

Mr. Richards, Chairman of the Advisory Council Committee, stated his Committee had not met during the month of July.

Mr. Blake, Chairman, Budget & Finance Committee, called the Board's attention to the Controller's May, June and July 1956, Statements of Receipts and Disbursements of the District, which statements had been submitted to the Board for approval. Mr. Blake moved that these statements be approved as received. Seconded by Mr. Della Maggiore. Carried.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, requested that his Committee's report be held in abeyance until the

arrival of Mr. Kenneth Byers, of the California State Personnel Board, at 11:30 A.M.

Chairman Dunn inquired if the Secretary had received any communications. Secretary Goyak replied he had received a letter from the California State Fair and Exposition in response to the Executive Secretary's inquiry regarding space for an exhibit by the District at the coming Fair. Secretary Goyak read the letter in full and called the Board's attention to the fact that space would be provided to the District at the reduced rate of .75¢ per square foot, compared to the usual rate of \$1.50 per square foot. A discussion ensued regarding payment of space for any Exhibit, and it was the consensus of the Board that for the time being no money was available to purchase space for Exhibits at Fairs but only for incidental expenses.

Mr. Blake recommended that a publicity and public relations committee be appointed by the Chairman and all matters relating thereto should come before that committee. The members agreed this would be a good idea. Mr. Blake then moved that a Committee on Public Information be appointed. Seconded by Mrs. McMahon. Carried.

The Executive Secretary was requested to reply to the letter from the California State Fair informing them that we are not prepared to exhibit at their coming Fair.

Chairman Dunn then asked the Secretary to read a letter addressed to Mayor Christopher, which the District staff had prepared for Chairman Dunn's signature thanking the Mayor for the cooperation extended to the District by the Controller and his staff.

Chairman Dunn expressed his appreciation to Mrs. McMahon and Mr. Blake for the fine luncheon they had provided on behalf of San Francisco for the Board following the July meeting. He also thanked them for the excellent arrangements made by them for the Advisory Committee's organizational meeting at the Fairmont Hotel on July 19th.

Mr. Walker, the District's Legal Counsel, advised the Board that because of the inability to get a quorum of the Executive Committee, there was nothing further to report on the Administrative Code.

The Chairman called for any unfinished business. Mr. Moran stated he was placing an Exhibit at the Contra Costa Fair at Antioch, which would run from August 2nd to August 5th and also at the San Mateo County Fair which would run from August 3rd to August 11th. He was negotiating with the Fourth District Agricultural Fair and Exposition at Petaluma to place an Exhibit there, as well as the Santa Clara County Fair to be held at San Jose. Mr. Moran advised the Board that the Stanford Research Institute was cooperating with the District by loaning equipment to be used in our Exhibits.

Mr. Moran reported on the Air Pollution Control Association semi-annual meeting to be held in the Bay Area in the Fall of 1957. He stated that he, Mr. Dale Hutchison, Stanford Research Institute, and Mr. Frank Stead, State Department of Public Health, had been appointed in April of this year as a local committee on arrangements for such meeting. The committee in discussing locale in the Bay Area were giving consideration to Berkeley and San Francisco. A discussion ensued regarding this meeting and it was the decision of the Board

to leave this matter in the hands of Chairman Dunn to discuss at the next meeting of the Executive Committee.

The next matter to come before the Board was the report on the utilization of personnel and facilities of the Santa Clara County Air Pollution Control District.

Mr. Moran stated that he, Mr. Conner and Dr. Turner had met to discuss this matter, in accordance with the wishes of the Board at the July meeting. He then presented to the Board for their consideration an agreement which had been drawn up by Mr. Walker between the Bay Area Air Pollution Control District and the County of Santa Clara, in which the District agreed to compensate Santa Clara County in the sum of \$2,130.00 for the continuation of their air pollution program for three months beginning October 1st, 1956 and ending December 31st, 1956, with a renewal option on a monthly basis at the rate of \$710.00 per month. This matter was discussed in detail by the members of the Board and it was the final consensus of the Board that the contract should be re-written with two changes, as suggested by the Board, and then presented to the Board of Supervisors of Santa Clara County by Mr. Della Maggiore for approval. Mr. Richards moved that Chairman Dunn be authorized to sign the agreement as corrected. Seconded by Mr. Conner. On Roll Call the members voted as follows: Ayes: Conner, Della Maggiore, Dunn, Goyak, Kanzee, Gness and Richards. Noes: Blake and McMahon. Absent: Bellinger, Byrd, and Poss. Motion carried. (Resolution No. 17).

At this time Chairman Dunn called upon Mr. Ivan Johnson, Chairman of the Advisory Council, for a report. Mr. Johnson stated he had nothing to report as the Advisory Council had not met since the organization meeting on July 19th. He said he would call a meeting of the group and report to the Board at a future meeting any suggestions emanating therefrom.

Mr. Della Maggiore introduced Mr. Kenneth Byers of the California State Personnel Board who gave a brief summary on the status of the selection of a Control Officer for the District. He stated they had received 47 applications for this position and by preliminary screening had reduced this number to 12. These twelve applicants would be interviewed on Tuesday, August 28th, with the understanding that the five or six rating highest would be interviewed the following day by the Board of Directors of the Bay Area Air Pollution Control District for final selection of the Control Officer. Mr. Byers stated that of the 12 applicants selected for final screening four of them were from out of state and he recommended that the Board share in the travel expenses of these applicants to the extent of approximately \$500.00 for the four. After discussion by the Board it was decided that no such sharing of expenses should be allowed by the District.

The Board then discussed the matter of screening the final six applicants on August 29th, and it was the consensus that the Board should meet at 9:30 A.M. on August 29th, 1956, and interviews should begin at 10:30 A.M. Mr. Byers offered to supply the Board with rating sheets for their convenience in appraising the applicants.

Chairman Dunn asked for any new business. Mr. Moran called the Board's attention to a summary of the proceedings at the Conference

on Atmospheric Pollution which was held at the University of Florida, and which had been sent to the District Office by Mr. Bellinger for reproduction and distribution to the members. It was suggested by Mr. Moran that if any of the other members of the Board wished to circulate related informative data to the Board and the Advisory Council the District Office would accordingly have it reproduced and mailed.

Mrs. McMahon suggested the District Office send out postcard notices of the Board meetings to the members reminding them of the date thereof. Mr. Moran stated this was being done at present by telephone. After discussion it was decided that the District Office should send postcard notices to the members as a reminder prior to each Board meeting.

Mr. Goyak brought to the Board's attention the matter of the monthly reimbursement to the Executive Secretary, Mr. Moran, who was employed on a part time basis but who lately had been devoting practically his full time to the job. Mr. Goyak stated some adjustment should be made to Mr. Moran's present salary. After discussion it was decided this matter should be referred to the Personnel Selection Committee for further consideration with a report back to the Board at the September meeting.

Mr. Kanzee stated he had discussed the matter of Charter of Aircraft Policy with Mr. Orr, of Poulton & Orr, and was advised this would require a separate policy. For rate making purposes the following information would be necessary - type of aircraft, number of passengers, area of flights and length of flights, etc. Mr. Kanzee recommended we follow Mr. Orr's suggestion that this insurance coverage should await such time as a definite program was established by the District.

The time and place of the next meeting was discussed. Mr. Dunn moved that the next meeting on August 29th be termed a special meeting for interviewing candidates for Control Officer and the final selection thereof, and the next regular meeting be held on September 5th, 1956, at 10 A.M. in the Harbor Commissioner's Board Room, Room 21, Ferry Building, San Francisco, California. Seconded by Mr. Gness. Carried.

There being no further business Mr. Blake moved that the meeting adjourn. Seconded by Mr. Richards. Carried.

The meeting adjourned at 12:30 P.M.

Respectfully submitted,

IVAN T. GOYAK
SECRETARY OF THE BOARD

MINUTES

MEETING OF BOARD OF DIRECTORS
BAY AREA AIR POLLUTION CONTROL DISTRICT

Wednesday
August 29th, 1956
9:30 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

SPECIAL CLOSED MEETING OF THE BOARD
TO CONSIDER PERSONNEL MATTERS

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

ALAMEDA COUNTY.....	Francis Dunn, Jr. Weldon L. Richards
CONTRA COSTA COUNTY.....	Ivan T. Goyak
MARIN COUNTY.....	William A. Gness Arthur Kanzee, Jr.
SAN FRANCISCO COUNTY.....	William C. Blake
SANTA CLARA COUNTY.....	Sam Della Maggiore A. Watson Conner
SAN MATEO COUNTY.....	Andrew C. Byrd

ABSENT MEMBERS:

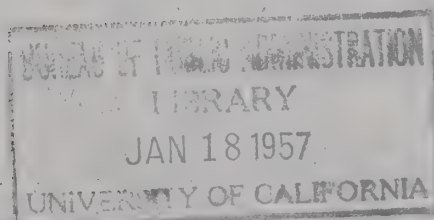
CONTRA COSTA COUNTY.....	E. St. P. Bellinger
SAN FRANCISCO COUNTY.....	Clarissa S. McMahon
SAN MATEO COUNTY.....	Martin A. Foss

The meeting was called to order at 9:40 A.M. by Chairman Dunn for the purpose of interviewing candidates and selecting an Air Pollution Control Officer.

The meeting adjourned at 6:30 P.M.

Respectfully submitted,

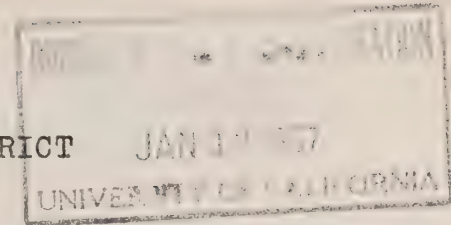
IVAN T. GOYAK
SECRETARY



MINUTES

MEETING OF BOARD OF DIRECTORS

BAY AREA AIR POLLUTION CONTROL DISTRICT



Wednesday
September 5th, 1956
10:00 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

Alameda County.....	Francis Dunn Weldon L. Richards
Contra Costa County.....	E. St. P. Bellinger Ivan T. Goyak
Marin County.....	William A. Gness Arthur Kanzee, Jr.
San Francisco County.....	William C. Blake
San Mateo County.....	Andrew C. Byrd Martin A. Poss
Santa Clara County.....	A. Watson Conner Sam Della Maggiore

Absent members:

San Francisco County.....Clarissa S. McMahon

The Executive Session, a closed meeting for personnel matters, was called to order at 10:15 A.M. by Chairman Dunn for the purpose of selecting and appointing an Air Pollution Control Officer for the District.

The Executive Session recessed at 10:45 A.M., and the regular meeting of the Board was called to order by Chairman Dunn at 11:00 A.M., the above listed Directors being present.

Chairman Dunn moved that the Minutes of the last two meetings of the Board, namely, August 1st, 1956 and August 29th, 1956, be approved as received. Seconded by Mr. Della Maggiore. Carried.

Chairman Dunn opened the meeting by announcing that Mr. Benjamin Linsky, of Detroit, Michigan, had been selected Control Officer of the District at the Executive Session of the Board. At this Executive Session it was recommended that Section 16 of the Administrative Code provide that the Control Officer and the Executive Secretary be employed by a majority vote of the members of the Board, namely seven out of twelve members, and that removal of either the Control Officer or the Executive Secretary, except for misconduct, be made only by a three-fourths vote of the Board, or nine out of twelve members. Mr. Della Maggiore moved the recommendation be approved. Seconded by Mr. Poss. Carried.

Mr. Della Maggiore then moved that the Executive Secretary be instructed to write to the final four applicants for Control Officer thanking them for their interest and courtesy in applying for the position. Seconded by Mr. Poss. Carried.

Mr. Della Maggiore also moved that a letter be written by the Executive Secretary to the State Personnel Board thanking them for their cooperation in recruiting for a Control Officer. Seconded by Mr. Richards. Carried.

Mr. Richards stated, according to his recollection, the next step after the Control Officer was appointed was to appoint a full time Executive Secretary.

Mr. Della Maggiore said that in accordance with the previous decision of the Board upon the appointment of the Control Officer, an Executive Secretary would also be appointed with the assistance of the State Personnel Agency and the Control Officer.

Mr. Richards informed the Board of the death of Mr. Leo Ihle, a member of the Advisory Committee.

Mr. Blake introduced a Resolution in memoriam to the family of Mr. Leo Ihle, who was an agricultural member of the Advisory Council, and requested that it be unanimously adopted by the Board, and that at the conclusion of the meeting the Board adjourn in memory of Mr. Ihle by observing a moment's silence. Seconded by Mr. Kanzee. Unanimously carried.

Mr. Byrd inquired as to future appointments to the Advisory Council and whether or not they should be geographical representation. After a full discussion it was the consensus of the Board that the Advisory Council committee would proceed as they had previously in their selection of members, which selections would be reviewed and approved by the Board.

Mr. Blake, Chairman of the Budget & Finance Committee, called the Board's attention to the Controller's August 1956 Statement of Receipts and Disbursements of the District, and moved that this statement be approved as received. Seconded by Mr. Conner with the provision that the spelling of his and Mr. Della Maggiore's name be corrected. Upon roll call unanimously carried.

Mr. Blake then introduced a resolution (Resolution No. 18) authorizing modification of the budget for the fiscal year ending June 30th, 1957, by reducing the budget for the Control Officer's salary in the amount of \$2,500. and the budget for Assistants' salaries in the amount of \$2,500. and increasing the budget for contractual services for a Public Information Program in the amount of \$5,000. Chairman Dunn asked the Secretary to read the Resolution. Mr. Poss moved that the Resolution be adopted. Seconded by Mr. Conner. Carried unanimously upon roll call.

Mr. Blake advised the Board that the District's balance on hand with the Controller was approximately \$1,700. A discussion followed regarding appropriation payments to be made by the Counties, and it was the consensus of the Board that Mr. Walker, the District's

Counsel, and Mr. Moran, the Executive Secretary, be authorized to request a loan from Mr. Ross, the Controller of the City and County of San Francisco, (as per Resolution No. 7), for sufficient funds to operate the District until revenues would be received from the member counties.

Chairman Dunn at this time called upon Mr. Ivan Johnson, Chairman of the Advisory Council, for a report. Mr. Johnson called the Board's attention to the fact that it was generally agreed that the Advisory Council would not convene until the appointment of a Control Officer. Now that one had been appointed their first meeting would be held after Mr. Linsky's arrival for the purpose of meeting him and getting acquainted.

Chairman Dunn then greeted the members of the audience present and thanked them for their attendance. He called upon the members of the Advisory Council present to stand and introduce themselves. The following were present:

Mr. E. Spencer Bodine, Manager, Shell Chemical Plant, Pittsburg
Mr. R. D. Kelly, Superintendent of Technical Development,
United Airlines, San Francisco
Dr. Elwyn Turner, Health Officer, Santa Clara County.

Mr. Bodine commented briefly on his and Dr. Turner's experience as members of the State Personnel Screening Board for the Control Officer.

The Chairman called for communications received. Secretary Goyak reported that he had received just one - a letter from the Air Pollution Control District of Los Angeles regarding the establishment of the West Coast Section of the Air Pollution Control Association, and asking Mr. P. J. Moran to serve as a member of the Steering Committee; also inviting him to attend the meeting in Los Angeles on Friday, September 21, 1956.

Mr. Goyak moved that the District send Mr. Moran to this meeting. Seconded by Mr. Byrd. Following a brief discussion Chairman Dunn asked for a roll call inasmuch as it would be necessary to defray Mr. Moran's expenses. Upon roll call the ayes were unanimous and the motion was so ordered.

Chairman Dunn then called upon the District Counsel, Mr. Walker, for a report. Mr. Walker commented briefly on the status of the Administrative Code.

Mr. Blake suggested that the article in the September 5th issue of the San Francisco Examiner regarding the appointment of Mr. Benjamin Linsky as Control Officer of the District be made a part of the record of the District inasmuch as it was such an excellent review of his background.

A discussion then followed regarding the arrangements to be made to introduce the Control Officer to the various City and County officials of the six counties. It was decided that ~~the best approach~~ would be through each County individually instead of trying to assemble the entire group at one time. Mr. Moran was delegated to develop ideas on the subject and to arrange for Mr. Linsky's intro-

duction to all public officials. It was the decision of the Board that it should be the responsibility of the Advisory Council to introduce the Control Officer to industry officials in the District.

Chairman Dunn called for new business. There being no new business, the time and place of the next meeting was discussed. On motion of Mr. Gness, seconded by Mr. Bellinger, the next meeting was set for Wednesday, October 3rd, 1956, to be held at 10 A.M. in the Harbor Commissioners' Board Room, Room 21, Ferry Building, San Francisco, California.

There being no further business Mr. Della Maggiore moved that the meeting adjourn. Seconded by Mr. Poss. Carried.

The Board then adjourned in memory of Mr. Leo Ihle by observing a moment of silence.

The meeting adjourned at 12:05 P.M.

Respectfully submitted,

IVAN T. GOYAK
SECRETARY OF THE BOARD

MINUTES

MEETING OF BOARD OF DIRECTORS

BAY AREA AIR POLLUTION CONTROL DISTRICT

JAN 18 1957

Wednesday
October 3rd, 1956
10:00 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

E. St. P. Bellinger, William C. Blake, Andrew C. Byrd,
A. Watson Conner, Sam Della Maggiore, Francis Dunn,
William Gness, Ivan T. Goyak, Arthur Kanzee, Jr.,
Martin A. Poss, Weldon L. Richards.

Absent Members: Mrs. Clarissa Shortall McMahon.

Staff Members Present: Benjamin Linsky, P. J. Moran, Matthew Walker, Richard Harris and Margaret Klauser.

The meeting was called to order at 10:10 A.M. by Chairman Dunn.

Chairman Dunn moved that the minutes of the last meeting be approved as received. Seconded by Mr. Della Maggiore. Carried.

Chairman Dunn called for Committee Reports.

Chairman Dunn, Chairman of the Executive Committee, reported that a meeting of the Executive Committee had been postponed pending the arrival of the newly appointed Air Pollution Control Officer, Benjamin Linsky, in order that Mr. Linsky might participate in the finalizing of the Administrative Code.

Mr. Richards, Chairman of the Advisory Council Selection Committee, stated his committee wished to recommend to the Board for their consideration General Richard E. Mittelstaedt of Marin County, as a replacement on the Advisory Council to succeed Mr. Leo Ihle, deceased. Mr. Richards pointed out that General Mittelstaedt is a hydraulic consultant retained by the California Water Service Company, a former Chairman of the California Public Utilities Commission, and extremely active in community affairs. A discussion followed in which General Mittelstaedt's background and qualifications were reviewed. Mr. Conner moved that the appointment of General Mittelstaedt to the Advisory Council be approved. Seconded by Mr. Goyak. Unanimously carried.

Mr. Richards then brought to the Board's attention that the Advisory Council Selection Committee was also charged with the responsibility of recommending to the Board the location of permanent headquarters for the District. It was recognized by the committee that the present facilities while currently adequate would obviously not be so in the foreseeable future. The committee, therefore, wished to recommend to the Board that the Air Pollution Control Officer, Mr. Linsky, be authorized to estimate future housing

requirements for the District, based upon his concept of the District's organization and operations. The Air Pollution Control Officer would then report his findings to the Committee who would, in turn, make recommendations to the Board.

A general discussion ensued, during which Mr. Della Maggiore pointed out that the central office should be located in San Francisco. Chairman Dunn suggested that the Air Pollution Control Officer be instructed to prepare an organizational structure for the operation of the District in the most effective manner, bearing in mind the problems of research and technical functions, as well as field surveillance and corrective operations.

Mr. Linsky stated Chairman Dunn's rephrasing of Mr. Richard's concept was a little broader and would require him to come back to the Board for more specific direction. He intended to confer with County and City Officials to determine what they would do, what they wanted to do, and what they expected the District to do, and would utilize the results of these meetings as guidance in arriving at his recommendations for operations and policies.

Mr. Richards moved the adoption of Mr. Dunn's suggestion; seconded by Mr. Della Maggiore. Carried.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, reported he had been unable to secure a quorum for a meeting of his committee due to its members being on vacations. He stated he would call a meeting of the committee before the next Board Meeting for the purpose of setting up procedure with the State Personnel Board for employing an Executive Secretary, and also to make recommendations to the Board for an adjustment of Mr. Moran's salary commensurate with the time expended by him in carrying out the duties of the Executive Secretary.

At this point Chairman Dunn welcomed Mr. Benjamin Linsky, the newly appointed Air Pollution Control Officer, to the District, and congratulated the Board on their selection of such an outstanding man in the field of air pollution to head the District.

Mr. Linsky thanked the Board for their warm welcome and also expressed his gratification at the manner in which he had been welcomed by the press and the community and their expressions of support and encouragement. He stated he was very pleased to be here and was looking forward to carrying out the basic program as stipulated by law and as it was now conceived by the Board.

Mr. Goyak stated he had a letter from the Executive Secretary, Mr. Moran, addressed to the Chairman and the Board, reporting on his trip to Los Angeles to attend the organizational meeting of the Western Section of the Air Pollution Control Association.

Chairman Dunn asked Mr. Moran to briefly outline the content of his letter.

Mr. Moran sketched briefly his trip to Los Angeles to attend the meeting on September 21, 1956, as authorized by the Board at their September meeting. He explained that the Western Section of the Air Pollution Control Association was being established to include

California, Oregon, Washington, Idaho, Montana, Utah, Nevada, Arizona and Mexico. He stated he had been appointed Chairman of the By-Laws Committee and serving with him on the committee was Mr. Dale Hutchison, of the Advisory Council, and Mr. William Claussen, of the American Petroleum Institute. The first meeting of the Western Section was tentatively set for February or March, 1957 in Los Angeles. All committees were asked to report back to the steering group on November 26, 1956, at Los Angeles.

Mr. Moran stated he had spent a day and a half studying the business management methods used by the Los Angeles Air Pollution Control District. He found there was a basic difference in the two Districts in that the Los Angeles District is a department of the county and many of the services of the Los Angeles District were provided for by the county, whereas the Bay Area District is an independent Agency and must provide these services for itself.

Chairman Dunn suggested that the County of Alameda would be glad to cooperate with the District in purchasing supplies, especially in larger items such as automobiles, where a saving of at least \$500.00 could be effected.

Mr. Blake, Chairman of the Budget & Finance Committee, called the Board's attention to the Controller's September 1956 Statement of Receipts and Disbursements, a copy of which had been given to each Board member, and moved that this statement be approved as received. Seconded by Mr. Byrd. Unanimously carried on roll call.

Mr. Blake then reported he had discussed with Mr. Moran the adoption by the District of the salary classifications and compensation schedule of the City and County of San Francisco, to be included in the Administrative Code as Section 16.3. The District's counsel, Mr. Walker, had prepared a Resolution (Resolution 20) covering this subject and Mr. Blake asked Mr. Walker to read the Resolution.

Upon conclusion of the reading of Resolution 20 by Mr. Walker, Mr. Blake moved that the Resolution be adopted by the Board. Seconded by Mr. Della Maggiore. Chairman Dunn called for a discussion, following which Resolution No. 20 was unanimously carried on roll call.

Mr. Blake then moved that in conformance with Resolution No. 20 the three specific positions in the District Office, i.e. General Clerk-Typist (\$285.00-\$340.00); Senior Clerk-Stenographer, (\$355.00-\$425.00); and Head Clerk or Administrative Assistant, (\$420.00-\$505.00) be approved by the Board. Seconded by Mr. Della Maggiore. A discussion followed, after which the motion was unanimously carried on roll call.

Mr. Blake then called to the Board's attention that San Francisco had deposited with the Controller's Office the sum of \$43,617.00 representing the City and County of San Francisco's assessment for the fiscal year 1956-1957, thus obviating the necessity of requesting a loan from the Controller of the City and County of San Francisco for sufficient funds to operate the District until revenues would be received from member counties.

Mr. Walker, Legal Counsel, reported briefly on the status of the Administrative Code.

Chairman Dunn greeted the members of the audience and thanked them for their attendance. He asked that they introduce themselves especially for the benefit of Mr. Linsky.

Chairman Dunn called for unfinished business. There being none the Chairman then asked for new business.

Mr. Moran, the Executive Secretary, informed the Board that Mr. Ivan Johnson, Chairman of the Advisory Council, had called a meeting of the Advisory Council for Wednesday, October 17th, 1956, at 4 P.M. in order to meet with Mr. Linsky. The meeting is to be held in the Library of the World Trade Center, Third Floor, Ferry Building.

The time and place of the next meeting was discussed. On motion of Mr. Byrd, seconded by Mr. Bellinger the date of the next meeting was set for Wednesday, November 14th, 1956, to be held at 10:00 A.M. in the Harbor Commissioners' Board Room, Room 21, Ferry Building, San Francisco, California.

There being no further business to come before the Board Mr. Gness moved that the meeting adjourn. Seconded by Mr. Poss. Carried.

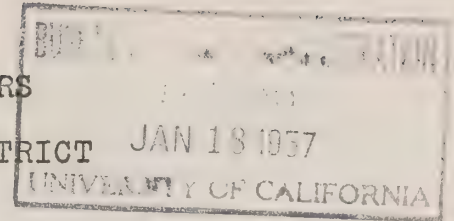
The meeting adjourned at 11:10 A.M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board.

MINUTES

MEETING OF THE BOARD OF DIRECTORS
BAY AREA AIR POLLUTION CONTROL DISTRICT



Wednesday ✓
November 14th, 1956
10 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

E. St. P. Bellinger, William C. Blake, Andrew C. Byrd,
A. Watson Conner, Sam Della Maggiore, Francis Dunn,
William Gness, Ivan T. Goyak, Arthur Kanzee, Jr.,
Mrs. Clarissa Shortall McMahon, Martin A. Poss, and
Weldon L. Richards.

Absent Members: None.

Staff Members Present: Benjamin Linsky, P. J. Moran, Matthew Walker, Richard Harris, and Margaret Klauser.

The meeting was called to order at 10:05 A.M. by Chairman Dunn.

Mr. Della Maggiore moved that the minutes of the last meeting be approved as received. Seconded by Mr. Kanzee. Carried.

Chairman Dunn called for Committee reports.

At this time Mr. P. J. Moran, Executive Secretary, made an announcement in reference to the airplane flight which had been arranged for the Board of Directors, the Advisory Council, the Staff and the Press by United Air Lines through the courtesy of Mr. R. D. Kelly, Advisory Council member. Mr. Moran stated the flight would take off from Concourse C, International Airport, and passengers should meet at the Aloha Room, International Airport, at 12:15 P.M.

Mr. Richards, Chairman of the Advisory Council Selection Committee, reported his committee had no reason for meeting during the month of October.

Mr. Blake, Chairman of the Budget & Finance Committee, called the Board's attention to the Controller's October statement of Receipts and Disbursements of the District, a copy of which had been furnished each Board Member. Following a review and discussion of the statement Mr. Blake moved the statement be approved as received. Seconded by Mr. Conner. Unanimously carried on roll call.

Mr. Blake then brought to the Board's attention Resolution No. 22, which authorized Benjamin Linsky, Air Pollution Control Officer, to execute all documents submitted to the Controller's Office with the exception of any warrants drawn on his own behalf. Chairman Dunn called for a discussion, following which Mr. Blake moved that Resolution No. 22 be adopted by the Board. Seconded by Mrs. McMahon.

Unanimously carried on roll call.

Mr. Della Maggiore, Chairman of the Personnel Selection Committee, reported his committee had met and had arrived at a figure of \$750.00 per month for the salary of the Acting Executive Secretary, Mr. P. J. Moran, until the office is filled by permanent appointment. Mrs. McMahon moved that this figure of \$750.00, salary for the Acting Executive Secretary retroactive to November 1st, 1956, be approved by the Board. Chairman Dunn called for a discussion, following which the motion was seconded by Mr. Poss and carried unanimously upon roll call.

Mr. Walker stated he had prepared Resolution No. 23 to cover the matter of salary of \$750.00 per month for the Acting Executive Secretary. Following the reading of Resolution No. 23 by Mr. Walker, Mrs. McMahon moved the Resolution be adopted. Seconded by Mr. Della Maggiore. Passed unanimously upon roll call.

Mr. Della Maggiore then reported his committee had contacted the California State Personnel Board regarding recruitment for a permanent Executive Secretary for the District. In recruiting for this position they will employ exactly the same procedure followed for the selection of a Control Officer, with the exception they will advertise only in California and not on a national basis. The emphasis would be on Northern California applicants, but no one who filed would be excluded regardless of residence. Mr. Della Maggiore called the Board's attention to the tentative job description, a copy of which had been given to each Director. A general discussion ensued regarding the procedure to be followed. Mr. Della Maggiore pointed out it would take approximately three months to complete recruitment and selection of an Executive Secretary. Mr. Della Maggiore moved that Mr. Linsky contact the State Personnel Board regarding this recruitment and that he be authorized to sign a contract with the State Personnel Board (to be approved by the Executive Committee) similar to the one entered into for the recruitment of the Control Officer. Mr. Walker was requested to prepare a Resolution accordingly for presentation at the Board meeting on December 5th, 1956. Seconded by Mrs. McMahon. Carried unanimously upon roll call.

There being no communications the Chairman called upon Mr. Linsky for a report.

Mr. Linsky outlined the progress being made by the District in establishing lines of communications with important groups in the Bay Area, including government agencies and private groups. He called to the Board's attention the reports, studies and surveys which he had received and reviewed from many groups and agencies which indicated the growing air pollution concentrations and the need for an effective program to combat and control this situation. He stated he had received reports from the Health Departments and the University of California. All these reports would be presented at the Public Hearing on December 12th, 1956. Therefore, based on these reports, surveys and studies, it was his recommendation to the Board that the public hearing be authorized and announcement be made as required by law. He stated tentative reservations had been made for the Chambers of the Board of Supervisors of the City and County of San Francisco for December 12th, 1956.

A general discussion ensued following which Mr. Poss moved that the public hearing be held on December 12th, 1956 beginning 9:30 A.M., and that publication be made in the newspapers as required by law. Seconded by Mr. Byrd. Unanimously carried on roll call.

Mrs. McMahon inquired if there would be an additional meeting to set specific rules and regulations, after the public hearing determined the need therefor. Mr. Linsky stated if it were determined at the public hearing that we have an air pollution problem, then subsequently a separate hearing would have to be scheduled for the adoption of any rules or regulations.

Mr. Linsky called the Board's attention to a Resolution adopted by the Advisory Council at their October 17th, 1956 meeting, which suggested to the Board they advise the Boards of Supervisors and City Councils that regulations regarding burning dumps may be considered in the near future, and that the Board of Directors recommend to them that plans be considered for locations of sites and methods of reduction and disposal of garbage and waste without open dump burning. Following a general discussion about the propriety of so informing communities before a specific regulation was adopted, Mr. Poss moved the acceptance of the Advisory Council Resolution. Seconded by Mr. Conner.

Mr. Dunn recommended that we accept the suggestion of the Advisory Council and offer the full facilities of the District for advice and counsel. A further discussion ensued during which Mr. Linsky suggested he be authorized to draft a letter to the Boards of Supervisors in accordance with the Advisory Council's Resolution and that the letter be screened by members of the Executive Committee; the letter to be signed by the Chairman of the Board. Mr. Gness suggested that, where possible, Mr. Linsky attend the meetings of the Boards of the Counties when the letter is presented so that he might answer any questions which arise at the Board meetings at that time.

Mr. Poss stated as a matter of protocol the letter should be sent to the City Councils and Boards of Supervisors and they, in turn, would refer it to the Planning Commissions. The Chairman called for a vote. Passed unanimously.

Mr. Linsky then stated he had two other matters to present to the Board. First, that the Directors request the Advisory Council to form a committee to review unusual theories, inventions and devices, this matter having been previously discussed at the Advisory Council meeting on October 17th, 1956.

Following a general discussion Mr. Conner moved the Board authorize the Advisory Council to form such a committee to review unusual theories, inventions and devices submitted to the District. Seconded by Mr. Goyak. Carried unanimously.

Mr. Linsky advised the Board he had received a communication from the U. S. Navy offering the services of their airship for studies and surveys to the extent that it would not interfere with their operation procedures.

Mrs. McMahon brought up the matter of the District's employees being covered by Old-Age and Survivors Insurance. She stated this matter

had been discussed with each of the Directors, and also at the Executive Committee meeting, and had the approval of all members of the Board and the Committee. Mrs. McMahon thereupon moved that the District approve Old-Age and Survivors Insurance for all eligible employees of the District beginning January 1st, 1956. Seconded by Mr. Bellinger. Upon roll call carried unanimously.

Mr. Dunn suggested that a copy of the corrected Administrative Code be given to each Director at least a week before the next meeting so that this matter could be put on the December 5th, 1956 Agenda for consideration.

Mr. Walker called the Board's attention to a California law which had been adopted in 1915 which prohibited transportation companies from giving free tickets or passes to any public official. He stated he had discussed the matter with the Attorney General's office, and it was Mr. Walker's opinion that it would not apply in the present airplane flight. He also advised the Board that the District's insurance program did not cover this type of flight.

The time and place of the next meeting was discussed. On motion of Mr. Richards, seconded by Mr. Gness, the date of the next meeting was set for Wednesday, December 5th, 1956, to be held at 10 A.M. in the Harbor Commissioners' Board Room, Ferry Building, San Francisco. Carried.

There being no further business to come before the Board Mr. Bellinger moved that the meeting adjourn. Seconded by Mr. Blake. Carried.

The meeting adjourned at 11:25 A.M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board.

MINUTES

MEETING OF THE BOARD OF DIRECTORS
BAY AREA AIR POLLUTION CONTROL DISTRICT

JAN 18 1957

Wednesday
December 5th, 1956
10 A.M.

Harbor Commissioners' Board Room
Ferry Building - Room 21
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

William C. Blake, Andrew C. Byrd, A. Watson Conner,
Francis Dunn, Ivan T. Goyak, Arthur Kanzee, Jr.,
Mrs. Clarissa Shortall McMahon, Martin A. Poss, and
Weldon L. Richards.

Absent Members: E. St. P. Bellinger, Sam Della Maggiore
and William Gness.

Staff Members Present: Benjamin Linsky, P. J. Moran, Matthew
Walker, Richard Harris, and Margaret Klauser.

The meeting was called to order at 10:05 by Chairman Dunn.

Mr. Poss moved that the minutes of the last meeting be approved as
received. Seconded by Mrs. McMahon. Carried.

Chairman Dunn called for communications received. Secretary Goyak
stated the first communication was from the District's press rela-
tions consultant, Mr. Richard Harris, addressed to Chairman Dunn.
Mr. Goyak read Mr. Harris' letter in which notice of his resignation
was given effective December 10th, 1956. Following a general dis-
cussion Mrs. McMahon moved that Mr. Harris' resignation be accepted
with the Board's thanks to Mr. Harris for the fine work he had per-
formed for the District. Seconded by Mr. Poss. Carried.

Mr. Goyak then presented a Resolution adopted by the Board of
Directors of the Redwood City Chamber of Commerce on November 8th,
1956, recommending that the Bay Area Air Pollution Control District
establish a policy of air pollution suppression and control of im-
portant sources within the District, which they would fully support.
Following the reading of the Resolution it was the consensus of the
Board that the communication be acknowledged and filed and the
suggestions contained therein referred to the Advisory Council.

The next communication read by Mr. Goyak was from the Oakland Chamber
of Commerce addressed to Chairman Dunn on the subject of smog at the
Airport. Following Mr. Goyak's reading of this communication Mr.
Richards suggested that it be referred to Mr. Linsky. Chairman Dunn
noted that Mr. Mohler was present in the audience and inquired
whether he intended to present this matter at the Public Hearing on
December 12th, 1956. Mr. Mohler responded that he intended to be
present at the Public Hearing and would present the matter at that
time.

Mr. Goyak then read a communication addressed to Mr. Linsky by the Department of Health, Education and Welfare, in which they enclosed to Mr. Linsky application forms and instructions in connection with Community Air Pollution Demonstration Project Grants. Mr. Linsky pointed out that the total sum allocated for the whole country was \$150,000.00. Chairman Dunn recommended that this letter be referred to the Control Officer. No objections.

Chairman Dunn called for a report of recommendations from the Executive Committee. The Executive Committee recommended the employment of three technical assistants. Mr. Linsky stated this matter had been discussed with the Executive Committee at their meeting on November 28th, 1956, and they had arrived at a recommendation for the employment of the following technical personnel: (1) Chief of Technical Services - Salary range \$10,000.00 to \$12,000.00. (2) Technical Assistant-Statistician, maximum salary \$10,000.00. (3) Young Engineer, Scientist or Physicist, maximum salary \$9,000.00. Mr. Linsky outlined for the Board the qualifications required for each of the above positions and stated he had explored salary ranges for comparable positions and had verified them in several groups, including Health Departments, etc. locally, and also at the Annual Semi-Technical Conference held by the Air Pollution Control Association in Houston, Texas, which he had just attended. He stated the salary ranges were within the scope of other Air Pollution Control Districts. Following a general discussion Mr. Linsky advised the Board funds were available in the budget for these three positions for the fiscal year ending June, 1957, and if the fund should run low we could transfer enough from other Contractual Services to cover these salaries. Mr. Linsky reported he had two applicants in mind for the first two positions and he requested authority from the full Board to go ahead with this recruitment. Mr. Richards moved that Mr. Linsky be authorized to employ a Chief of Technical Services, Salary range \$10,000.00 to \$12,000.00. Seconded by Mr. Byrd. Carried unanimously.

Mr. Conner moved that Mr. Linsky be authorized to employ a Technical Assistant, maximum salary \$10,000.00. Seconded by Mrs. McMahon. Carried unanimously.

Mr. Byrd moved that Mr. Linsky be authorized to employ an Engineer, Scientist or Physicist, maximum salary \$9,000.00. Seconded by Mr. Richards. Carried unanimously.

Mr. Blake inquired whether we had office facilities for the three technical positions authorized by the Board. Mr. Linsky replied that we would be able to take care of two additional people, but if we needed additional office space it would be available in the World Trade Center at least until the first of July or even thereafter.

The Executive Committee recommended the employment of a General Clerk-Stenographer. Mrs. McMahon moved Mr. Linsky be authorized to employ a General Clerk-Stenographer at a salary of \$290.00, which is the Salary Classification of the City and County of San Francisco. Seconded by Mr. Goyak. Carried unanimously.

The adoption of OASI coverage for District personnel was recommended by the Executive Committee. Resolution (No. 24) which brought the employees of the District under this coverage was referred to, the

date of inclusion being retroactive to January 1st, 1956. Following a general discussion it was the consensus of the Board that all details regarding their individual contributions to this Fund should be taken up with each Board Member and Employee personally so that individual checks could be made out to the District for the amount of each one's contribution in order that it could be deposited in the District's OASI Fund before the end of December, 1956. Following this the District could start the new year with automatic deductions being made from the regular payroll. Mr. Linsky called to the Board's attention that all employees of the District, including the Board members, were included in this coverage, the only exclusion being contractual consultants. Chairman Dunn suggested each member provide the District with his Social Security number promptly.

Mr. Byrd moved that Resolution No. 24 authorizing an agreement for Social Security Coverage be adopted. Seconded by Mr. Kanzee. Unanimously carried on roll call.

Mr. Linsky stated the matter of hospitalization coverage had been discussed with the Executive Committee and it was agreed inasmuch as there was no uniform program established in the six counties this matter should be held in abeyance.

The next recommendation of the Executive Committee was the adoption of the Administrative Code. Mr. Moran reported that all changes and additions to the Code had been sent to each Board member for their consideration. Each change and addition was a matter of general discussion with the following approval by the Board.

On motion of Mr. Richards, seconded by Mr. Kanzee, and carried unanimously, Sec. 2.3, Line 4, was changed to read "require execution by the Board of Directors."

Sec. 5.2, Line 2 - no objection to changing "dispersements" to "disbursements."

On motion of Mr. Kanzee, seconded by Mr. Poss, and unanimously carried, Section 9.2, Line 7, was changed to read "majority of the members of the Board."

Sec. 14.1, Line 7 - no objection to changing "bidding" to "bids."

No objection to insertion new pages 21, 22 and 22-A, dated 11/14/56.

On motion of Mr. Conner, seconded by Mr. Goyak and unanimously carried, Section 16.4, Page 21, now reads - "Salary Deductions. Old-Age and Survivors Insurance contributions."

On motion of Mr. Richards, seconded by Mr. Conner, and unanimously carried, Sec. 16.7 now reads "Overtime. All employees other than certain executive and supervisory classes will be paid for approved overtime after eight (8) hours per day or forty (40) hours per week at the rate of straight time."

On motion of Mr. Poss, seconded by Mr. Kanzee, and unanimously carried, Section 16.12, "Leave Without Pay" last sentence, was changed to read "Any leave in excess of thirty (30) days shall be with the approval of the Executive Committee."

On motion of Mr. Richards, seconded by Mrs. McMahon, and unanimously carried, Section 16.9, Page 22, "Sick Leave" was approved as written. During a general discussion which ensued on this Section of the Administrative Code, Mr. Byrd brought the Board's attention to the second sentence thereof, i.e. "There is no limit on the amount of sick leave accumulated." and requested that it be noted in the minutes that he objected to no limitation being put on the amount of sick leave which could be accumulated by employees of the District.

Chairman Dunn called the Board's attention to the following Sections which had all been previously adopted by Resolutions approved by the Board.

Sections 15.1; 15.2 and 15.4. a - adopted by Resolution No. 8, approved by the Board, April 4, 1956.

Section 16.1 adopted on motion of the Board on September 5, 1956.

Section 16.3 adopted by Resolution No. 20 adopted on motion of the Board on October 3, 1956.

Mr. Richards moved that the Administrative Code be adopted as now amended. Seconded by Mr. Poss. On roll call unanimously carried.

Mrs. McMahon recommended that the Administrative Code be reproduced in sufficient quantity so that each member of the Board, the Advisory Council and other interested persons could have a copy thereof. Seconded by Mr. Conner. Passed unanimously upon roll call.

Mr. Linsky reported on the progress being made by the State Personnel Board regarding recruitment for Executive Secretary. He presented Resolution No. 25 which authorized him to execute a contract with the State Personnel Board for this recruitment. Following a general discussion regarding procedure to be followed by the State Personnel Board, it was the consensus of the Board that the State Personnel Board consider members of the Advisory Council in selecting their review Board for this recruitment. Mr. Goyak moved that Mr. Linsky contact Mr. Byers, of the State Personnel Board, and call his attention to the availability of the Advisory Council as a source from which it might select members of the screening committee. Seconded by Mr. Conner. Carried.

Mr. Conner then moved that Resolution No. 25 be adopted. Seconded by Mr. Poss. Unanimously carried upon roll call.

A discussion ensued as to February 2, 1957 being an acceptable date for the Board to interview the final five applicants for Executive Secretary. This date was approved by the Board.

Mr. Blake, Chairman of the Budget & Finance Committee, called the Board's attention to the Controller's September statement of Receipts and Disbursements of the District, a copy of which had been furnished each Board member. Following a review and discussion of the statement, Mr. Blake moved that it be approved as received. Seconded by Mr. Byrd. Carried unanimously.

Mr. Moran read Resolution No. 26 which authorized transfer of funds in the amount of \$3,200.00 from Contractual Services, Studies and Survey, to the following accounts - \$2,000.00 to Salaries and Wages-Clerical; and \$1,200.00 to an OASI Fund to be established to cover Social Security payments for the employees of the District. Following a general discussion Mr. Conner moved that Resolution No. 26 be adopted. Seconded by Mr. Kanze. Carried unanimously upon roll call.

Chairman Dunn then called upon Mr. Linsky for a report. Mr. Linsky stated there were several matters he would like to report upon. First he outlined his activities in dissemination of information to the public and in getting acquainted with the community. He stated he had met with the following groups in the past month.

11/14/56	Peninsula Chapter Professional Engineers
11/15/56	Contra Costa County Health Dept.-Walnut Creek School District - Conference
11/15/56	San Francisco Medical Society
11/19/56	Santa Clara County Board of Supervisors-Introduction
11/20/56	San Jose Engineers Club
11/21/56	Union Oil Co. Staff - Oleum
11/21/56	State Health Dept. Staff - Berkeley - Conference
11/25/56	Radio Interview - KLOK
11/26/56	San Francisco Board of Supervisors - Introduction
11/27/56	Marin County Board of Supervisors - Introduction
11/27/56	AIHA Meeting - Berkeley - Attended
11/29/56	ASME - Engineer's Club
11/30/56	S. F. Regional Planners
12/3-4/56	APCA, Houston, Texas, Speech

He also reported briefly on his trip to Houston, Texas, where he attended the Semi-Annual Technical Conference of the Air Pollution Control Association. Mr. Dunn pointed out this trip had been made with no expense to the District. Mr. Linsky stated he had attended as President of the Air Pollution Control Association, and his expenses had been defrayed by that organization. He stated that one paper which had been presented there and which would be immediately useful to our District was on the "Control of Air Pollution at Champion Paper & Fibre Co." He stated they had developed a new technique for an almost odor-free paper mill.

Mr. Linsky then reviewed for the Board the steps which had been taken for the forthcoming Public Hearing on December 12, 1956. He stated arrangements had been made for those individuals and agencies who have conducted surveys and studies in the past to make their own presentations of the work they have done for the benefit of the community,

and any individual who wished to speak could so indicate at the meeting. He presented a form which had been reproduced to be given to each member of the audience, on which the individual could indicate his desire to speak for or against the Hearing.

The next subject discussed by Mr. Linsky was oral and written complaints which have been received from people in the District about localized air pollution nuisances. He brought to the Board's attention the fact that the District was not authorized to take any steps in this regard until appropriate rules and regulations have been established. Also the District was not staffed to investigate the complaints, and he recommended that these complaints be handled as they had been prior to the organization of the District, i.e., referred to the appropriate local agency which ordinarily handled such complaints in the six counties. It was the consensus of the Board that Mr. Linsky should proceed accordingly.

Mr. Walker presented Resolution No. 27 in the matter of Adoption of the Administrative Code with amendments as recommended by the Executive Committee and approved by the Board. Mrs. McMahon moved that Resolution No. 27 be adopted. Seconded by Mr. Poss. Carried unanimously.

Mr. Walker also brought up the matter of the proposed changes to the basic Act under which the District was formed, and which should go before the Legislature at this coming session. Mrs. McMahon recommended this legislation should be introduced by Mr. Dolwig, who introduced the original Bill. Mr. Walker stated his suggestion would be that the six counties in all the Houses of the Legislature join specifically in the Bill. This subject was discussed generally by all members of the Board.

Mr. Dunn brought up the subject of putting the District on a calendar year instead of a fiscal year.

It was the consensus of the Board that all matters relating to changes in the basic Act be put on the agenda for the January meeting.

Chairman Dunn advised the Board that because of a Toll Bridge meeting in Sacramento, he would not be able to attend the start of the Public Hearing on December 12th, but would arrive as soon as possible in the afternoon. Mr. Blake, Vice-Chairman, stated he would conduct the Hearing in Chairman Dunn's absence.

At this point Chairman Dunn greeted the members of the audience present, thanked them for their interest and attendance, and asked them to identify themselves.

A discussion ensued as to the establishment of liaison with existing citizens organizations having some interest in air pollution. It was recommended that the pattern be followed of meeting with and utilizing the natural community organizations rather than encouraging the formation of "smog committees."

Mr. Linsky outlined the mailing lists the District has now established and called their attention to a recent mailing by the District to some 600 on the "Concepts and Phrases for Uniform Approach to

Discussion of Air Pollution." He advised the Board that the response to this mailing had been most gratifying.

Chairman Dunn called for Unfinished Business. Mrs. McMahon brought up the matter of the resignation of Mr. Harris and stated arrangements should be made to assist Mr. Linsky and Mr. Moran in the dissemination of information to the public, particularly with regard to the coming Public Hearing. Following a general discussion it was recommended by the Board that Mr. Linsky be authorized to make arrangements for public relations service within the scope of the Administrative Code.

There being no further business the time and place of the next meeting was discussed. On motion of Mr. Kanzee, seconded by Mr. Richards, the next regular meeting date was set for January 9th, 1957, the second Wednesday in the month. A special meeting was set for December 12th, 1956, to follow the Public Hearing to be held at the Supervisors' Chambers, City Hall, San Francisco. Carried.

A brief discussion followed regarding the Airplane Flight taken by the Board, the Advisory Council, the Staff and the Press on November 14th, 1956, and it was noted that thank-you letters had been written to United Air Lines and to Mr. R. D. Kelly, Advisory Council member, through whose courtesy the flight was arranged.

There being no further business to come before the Board, Mr. Blake moved that the meeting adjourn. Seconded by Mr. Byrd. Carried.

The meeting adjourned at 12:10 P.M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board

SPECIAL MEETING OF THE BOARD OF DIRECTORS
BAY AREA AIR POLLUTION CONTROL DISTRICT

December 12, 1956 *copy*
9:45 A.M.

City Hall
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

E. St. P. Bellinger, William C. Blake, Andrew C. Syrd,
A. Watson Conner, Ivan T. Goyak, Arthur Kanzee, Jr.,
Mrs. Clarissa Shortall McMahon, Martin A. Poss, and
Weldon

Absent Members: Sam Della Maggiore, Francis Dunn, and William Gness.

Staff Members Present: Benjamin Linsky, Patrick J. Moran
Matthew Walker, Margaret Klauser, and Graham Kislingbury.

The special meeting and public hearing was called to order by
Chairman Blake at 9:45 A.M.

BUREAU OF PUBLIC ADMINISTRATION

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The following people then spoke:

UNIVERSITY OF CALIFORNIA

Mr. Benjamin Linsky, Air Pollution Control Officer
Mr. Frank Stead, Chief, Division of Air Sanitation
Mr. John Maga, Chief, Bureau of Air Sanitation
Dr. John Middleton, Chairman, State-Wide Agricultural
Air Pollution Advisory Committee (or University of
California at Riverside)
Mr. Robert Lateer, Farm Advisor, U. of C. Agricultural
Extension Service, Alameda
Mr. Albert P. Reeves, Avansino-Mortensen Company, San Leandro
or (Alameda County Farm Bureau)
Mr. Daniel S. Shinoda, San Leandro Nursery Company
Mr. Sciaroni, Agricultural Advisory Board, San Mateo
Mr. Roderick L. McLehlan, Member Advisory Council, BAAQD
Mr. Tak Shibuya, Santa Clara County Caration Growers
Association
Mr. Milton R. Bell, University of California Agricultural
Extension Service (Farm Advisor, Contra Costa County)
Dr. Matthew Hosmer, President, San Francisco Medical Society
Dr. Elwyn Turner, Santa Clara County Health Officer
Dr. Arnold Court, Department of Geography, University of
California
Mr. Raymond D. Kelly, Superintendent of Technical Development
United Air Lines
Mr. Dale Hutchison, Assistant to Director of Physical Sciences
Research, Stanford Research Institute
Mr. Gene Martin, Department of Public Works of the City and
County of San Francisco
Mr. Maurice W. Williams, Deputy Chairman, San Leandro Planning
Commission

MINUTES

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BAY AREA AIR POLLUTION CONTROL DISTRICT FOLLOWING ADJOURNMENT OF THE PUBLIC HEARING HELD DECEMBER 12, 1956

Wednesday ✓
December 12, 1956
2:00 P.M.

Supervisors' Chambers
City Hall
San Francisco, California

The members of the Board of Directors of the Bay Area Air Pollution Control District met this date, there being present the following:

E. St. P. Bellinger, William C. Blake, Andrew
C. Byrd, A. Watson Conner, Francis Dunn, Ivan
T. Goyak, Arthur Kanzee, Jr., Mrs. Clarissa
Shortall McMahon, and Martin A. Poss.

Absent Members: Sam Della Maggiore, William Gness, and
Weldon L. Richards.

Staff Members Present: Benjamin Linsky, Patrick J. Moran,
Matthew Walker, Margaret Klauser and Graham
Kislingbury.

The special meeting was called to order by Chairman Blake at 2:00 P.M., following the adjournment of the Public Hearing, for the purpose of considering the action required by Section 24362, Health and Safety Code, to adopt rules and regulations controlling the emissions of air contaminants.

Chairman Blake called on the District's counsel for a statement clarifying the State Law regarding the Public Hearing just held and the legal steps now required to proceed with the adoption by the District of specific rules and regulations.

Mr. Walker outlined the requirements of the law and called the Board's attention to the fact that the Bay Area Air Pollution Control District is now authorized by State Law to adopt and enforce regulations controlling the emissions of air contaminants. Following Mr. Walker's legal interpretation, Chairman Blake called for a discussion. After a general discussion, Mr. Poss stated it was quite obvious from what had transpired at the Public Hearing that rules and regulations were necessary to effectively carry out the District's program, and there being no dissenting voice raised against establishing these rules and regulations, Mr. Poss then offered a Resolution (Resolution No. 28) authorizing the District to declare it necessary to adopt rules and regulations to control the release of air contaminants in order to reduce and alleviate air pollution within the District.

Chairman Blake asked the Secretary to read the Resolution (28), a copy of which is attached hereto and made a part of this record.

Upon completion of the reading of the Resolution by the Secretary, Mr. Poss moved the adoption of Resolution No. 28. Seconded by Mr. Bellinger. Carried unanimously upon roll call.

Chairman Blake announced that the next regular meeting of the Board would be held on January 9th, 1957, at 10 A.M.

Director Dunn, having been a required witness at a State Hearing in Sacramento during the morning, arrived prior to adjournment of the meeting, but not having been present at the Public Hearing, took no part in the proceedings.

The meeting adjourned at 2:25 P.M.

Respectfully submitted,

Ivan T. Goyak
Secretary of the Board

BEFORE THE BOARD OF DIRECTORS OF THE BAY AREA AIR POLLUTION
CONTROL DISTRICT, STATE OF CALIFORNIA

In the Matter of Making a Determination of the
Necessity of Rules and Regulations to Control
the Release of Air Contaminants in Order to
Reduce or Alleviate Air Pollution within the District.

_____/ RESOLUTION NO. 28

WHEREAS, Health and Safety Code, Section 24362, provides that this Board, after proceedings duly and regularly had and taken therefor, may, by resolution, declare the necessity that the District adopt rules and regulations to control the release of air contaminants in order to reduce or alleviate air pollution within the District, and

WHEREAS, proceedings have been duly and regularly had and taken according to law, and

WHEREAS, there are sources of air pollution throughout the District in more than one county's jurisdiction, whose emissions into the air are transferred beyond county lines into adjacent counties and counties further adjacent, and which pollutants cause detrimental effects to visibility, damage to vegetation and annoyance to the senses in adjacent counties, and

WHEREAS, in addition to this, there are sources of air pollution whose emissions into the atmosphere create localized problems within the same county but which transgress boundaries from city and county, and county and city, and cause damage such as soiling damage and, because of the competitive nature of the sources, cannot in equity be regulated without their competitors being regulated, and

WHEREAS, sources which are large enough to create large emissions that transgress county boundaries are generally recognized by many people but many small sources that individually are not recognized by the layman as transgressing such boundaries do, in effect, as added one to another, transgress and cause very wide effects which are detrimental.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Bay Area Air Pollution Control District do hereby declare it necessary that the District adopt rules and regulations to control the release of air contaminants in order to reduce or alleviate air pollution within the District.

I hereby certify that the foregoing resolution was duly and regularly introduced at a special meeting of the Board of Directors of the Bay Area Air Pollution Control District held on the 12th day of December, 1956, and on motion of Director Poss, seconded by Director Bellinger, was passed and adopted by the following vote of the Board:

AYES:	Directors - BLAKE, BELLINGER, CONNER, GOYAK, KANZEE, McMAHON, BYRD AND PCSS.
NOES:	Directors - NONE.
PRESENT-NOT VOTING:	Directors - DUNN.
ABSENT:	Directors - DELLA MAGGIORE, GNOSS, AND RICHARDS.

(Signed) Patrick J. Moran
Patrick J. Moran, Executive Secretary

(SEAL)

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